



City of Goodyear

Meeting Minutes

Parks and Recreation; Advisory Commission; Advocacy Subcommittee

Goodyear Municipal
Court/
Council Chambers
14455 W. Van Buren St.,
Ste. B101
(SE Corner of 145th Ave.
& Van Buren St.)
Goodyear, AZ 85338

Wednesday, October 7, 2020

4:00 PM

Development Services Conference Room
14455 W. Van Buren St., Ste D101 A & B
Goodyear, AZ 85338

CALL TO ORDER

Chairman Landefeld called the meeting to order at 4:07 p.m.

ROLL CALL

Present: 4 - Chairman Landefeld, Commissioner Hohman, Commissioner Sawyer and
Commissioner Wilson

Staff Present: Parks and Recreation Manager David Seid and Administrative Assistant Jacque Bento
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OLD BUSINESS

None.

NEW BUSINESS

1. Vote to Appoint an Advocacy Subcommittee Chair

Subcommittee Member Landefeld led discussion to appoint an Advocacy Subcommittee Chairman. The subcommittee members agreed to appoint Landefeld and next year, 2021, a new chairman will be appointed. Landefeld will term out at the end of 2020, and new commissioners will be appointed to Parks and Recreation Advisory Commission.

**MOTION BY Commissioner Wilson, SECONDED BY Commissioner Hohman, to
APPOINT Subcommittee Member Landefeld as the Advocacy Subcommittee Chairman.**

The motion carried by the following vote:

Ayes: 4 - Chairman Landefeld, Commissioner Hohman, Commissioner Sawyer and
Commissioner Wilson

2. Review Open Meeting Law Guidelines

The Open Meeting Law guidelines were discussed for the subcommittee members to follow. The main points addressed:

-Appoint a member to take notes of the meeting and email to Administrative Assistant Jacque Bento.

- Subcommittee can schedule a meeting anytime, but need to inform Jacque to add the meeting date to Legistar calendar.
- Chairman will call for agenda items approximately two weeks prior to meeting.
- Establish a meeting place that the public can attend, Jacque can assist with reservation.
- Send agenda items to Jacque a minimum of 7 days prior to the meeting.
- Send out agenda to members and confirm quorum prior to the meeting.
- Notate time the meeting begins and ends.
- Take roll call, motion to excuse members if necessary, notate 1st and 2nd motion.
- Discuss agenda items only.
- When voting on agenda items, notate 1st and 2nd motion.

3. Discuss Meeting Frequency and Vote on Confirmed Meeting Dates

Subcommittee members discussed and agreed on meeting two more times for the remainder of the year.

**MOTION BY Commissioner Sawyer, SECONDED BY Commissioner Wilson, to
APPROVE Advocacy Subcommittee Meeting Dates of November 4, 2020 and December 2,
2020. The motion carried by the following vote:**

Ayes: 4 - Chairman Landefeld, Commissioner Hohman, Commissioner Sawyer and
Commissioner Wilson

4. Discuss Upcoming Parks and Recreation Events and Plan of Action

Subcommittee members discussed upcoming signature special events that are planned but altered due to COVID pandemic.

- October 23rd and 24th, Fall Festival, Halloween drive-thru illuminated tunnel.
- Week of November 11th, Veterans Day will be virtual, residents may pick up yard signs supporting Veterans, at City Hall or the Recreation Office.
- December 5th, Goodyear Glows event will be virtual; Santa Clause will be escorted around Goodyear on a fire truck and wave to residents.

Subcommittee members agreed to promote on their social media accounts, including NextDoor, FaceBook, Twitter, and Instagram.

Parks and Recreation Manager David Seid stated that he would request to have a member of the city's Communications Department attend the next meeting to provide social media use guidelines.

INFORMATION ITEMS

None.

NEXT MEETING

The next meeting is scheduled for November 4, 2020, at the Goodyear Library Community Room.

ADJOURNMENT

There being no further business to discuss, Chairman Landefeld adjourned the meeting at 5:06 p.m.

Respectfully Submitted by:

Jacque Bento do O', Administrative Assistant

Raquel Landefeld, Chairman

Date: _____