



Meeting Minutes

Charter Review Ad-Hoc Committee

Thursday, June 4, 2020

6:00 PM

City Hall - Room 117 and Telephonic Option
190 N. Litchfield Rd.
Goodyear, AZ 85338

Due to Governor Ducey's "Stay Healthy, Return Smarter, Return Stronger " order, and the requirements of social distancing, this meeting will be held in person and with telephone conference capabilities.

Members of the public and committee may participate by calling 844-474-0925 and entering passcode 18048894.

CALL TO ORDER

Chairman Guillen called the Charter Review Committee Meeting to order at 6:03 p.m.

ROLL CALL

Present: 6 - Chairman Guillen, Vice Chairman Hickman, Committee Member Hegedus, Committee Member Kessler, Committee Member Randolph and Committee Member Shaffer

Excused: 1 - Committee Member Smiley

Committee Member Hickman joined the meeting at approximately 6:40 p.m.

Staff Present: Facilitator Tammy Shreeve, City Manager Julie Arendall, City Attorney Roric Massey, Finance Director Doug Sandstrom and City Clerk Darcie McCracken

APPROVE MINUTES

1. [MINUTES](#) Approve draft minutes of the Ad-Hoc Charter Review Committee meeting held on
[2019-111](#) February 27, 2020.

MOTION BY Committee Member Shaffer, SECONDED BY Committee Member Hegedus, to APPROVE the February 27, 2020 draft minutes. The motion carried by the following vote:

Ayes: 5 - Chairman Guillen, Committee Member Hegedus, Committee Member Kessler, Committee Member Randolph and Committee Member Shaffer

Excused: 2 - Vice Chairman Hickman and Committee Member Smiley

CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR

There were no public comments.

BUSINESS

2. Review and discussion on the timeline for the charter review.

City Clerk Darcie McCracken reviewed the revised timeline including the expected election date of March 9, 2021 and the requirements necessary to meet that date.

3. Review, discussion and possible action on sections of the City Charter.

Facilitator Tammy Shreeve reviewed staff suggestions for change with the Committee for Articles III, IV, V and VI. They discussed changes in Article III regarding the manager's contract and removing language identifying an Assistant Deputy City Manager and adding language to allow the manager to appoint a person to act as the City Manager in her absence.

In Article IV, discussions surrounded wording for the City Clerk and City Attorney positions and to mirror the attorney position contract to the manager contract. Ms. McCracken and City Attorney Roric Massey were in agreement with the suggestions being made by the group. Discussion also took place regarding the merit system and how to allow for employees in a managerial role to be "at-will". City Manager Julie Arendall provided information as to best practices and the reasons behind moving to "at-will" for director level type positions. Article V was discussed but there were no suggested changes.

The Committee discussed Article VI regarding Finance and Taxation and the removal of the Finance Director position from the Charter and removing references to a "sinking fund" and a "Cash Basis Fund" form of accounting. The committee discussed adding language referencing "Generally Accepted Accounting Principles" and "Generally Accepted Auditing Standards" and adding the authority that establishes those principles and standards. The process of auditing was briefly discussed. Finance Director Sandstrom provided information to the group regarding best practices and reasons for the change.

Ms. Shreeve reviewed goals for the next meeting to review Article VII and VIII at a minimum and Ms. McCracken added that staff suggestions for Articles VII, VIII, IX and X would be supplied at the next meeting.

INFORMATION ITEMS

None.

NEXT MEETING

The next meeting is scheduled for June 18, 2020 at 6:00 p.m.

MOTION BY Committee Member Shaffer, SECONDED BY Committee Member Hegedus, to ADJOURN the meeting. The motion carried by the following vote:

Ayes: 6 - Chairman Guillen, Vice Chairman Hickman, Committee Member Hegedus, Committee Member Kessler, Committee Member Randolph and Committee Member Shaffer

Excused: 1 - Committee Member Smiley

ADJOURNMENT

There being no further business to discuss, Chairman Guillen adjourned the meeting at 7:24 p.m.

Respectfully Submitted by:

Darcie McCracken, City Clerk

Rene Guillen, Chairman

Date: _____