



## City of Goodyear

See meeting location  
below

### Meeting Minutes

#### Arts & Culture Commission

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Tuesday, January 14, 2020

4:00 PM

Parks and Recreation Conference Room  
14455 W. Van Buren St., Ste. C103  
Goodyear, AZ 85338

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#### Commissioner Orientation

##### CALL TO ORDER

Administrator Ozlanski called the meeting to order at 4:00p.m.

##### ROLL CALL

**Present:** 5 - Chairman Fee, Commissioner MacFarlane, Commissioner Paulos, Commissioner Privette and Alternate McKenzie

**Excused:** 6 - Vice Chairman Glenn, Commissioner Barnes, Commissioner Jones, Commissioner Cross, Commissioner Love and Ex Officio Member Carroll

Staff Present: Arts & Culture Administrator Guylene Ozlanski

##### COMMISSIONER ORIENTATION

1. Open Meeting Law Presentation (Guylene Ozlanski, Arts & Culture Administrator)

Arts and Culture Administrator Ozlanski showed the PowerPoint presentation for Open Meeting Law Training to the new commissioners. The commissioners discussed the requirement that all business be conducted in an open meeting setting and to be aware that email is included in the Open Meeting Law. Additionally, the commissioners know to let Administrator Ozlanski know when four or more commissioners will be in attendance at any event so that a quorum posting can be made.

2. Update on Current Arts Commission Projects (Guylene Ozlanski, Arts & Culture Administrator)

Administrator Ozlanski provided an update on the following Arts and Culture Commission projects: Recreation Campus Public Art, Fire Station 181 and 186 Public Art, Civic Square Public Art, Light Pole Banners and Traffic Cabinet Program.

3. Discuss Administrative Items Pertaining to Serving on the Arts & Culture Commission (Guylene Ozlanski, Arts & Culture Administrator)

3.1 Tracking Volunteer Hours

Administrator Ozlanski advised new commissioners to keep track of their time by including date,

amount of hours volunteered and event name. Administrative Assistant Julie Pierce will reach out quarterly for the report of hours volunteered.

3.2 Meeting Protocol

Administrator Ozlanski shared that meetings would be led by Chairman Fran Fee and in her absence Vice Chairman Liz Glenn will serve as chairman.

3.3 Participation on Subcommittees

New commissioners learned about the four available subcommittees to serve on which includes: Public Art, Programs and Education, Special Events and Communication and Advocacy. All commission members serve on at least one subcommittee. At the March General Meeting the new commissioners will identify which subcommittee they would like to serve on and the Commission will vote to approve.

**NEXT MEETING**

None.

**ADJOURNMENT**

There being no further business to discuss, Administrator Oalanski adjourned the meeting at 5:40 p.m.

Respectfully Submitted by:

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Julie Pierce, Administrative Assistant

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Guylene Ozlanski, Arts and Culture Administrator

Date: \_\_\_\_\_