City of Goodyear

Meeting Minutes

See meeting location below

Police Public Safety Personnel Retirement Board

Thursday, January 23, 2020 | **8:00 AM** | **City Hall - Room 204, 190 N. Litchfield Rd., Goodyear, AZ 85338**

Amended on January 15, 2020, to add Items 7 and 9 and to indicate that item 2 is being postponed. Amended on January 21, 2020, to indicate items 7 and 9 are being moved to the February 27, 2020 meeting.

CALL TO ORDER

Chairman Kaino called the Police Public Safety Personnel Retirement Board meeting to order at 8:00 a.m.

ROLL CALL

Present 5 - Chairman Laura Kaino, Vice Chairman Michael Stewart, Boardmember Jay Mathias, Boardmember Jason Mattie and Boardmember Eric Webster

Staff Present: Board Attorney Cynthia Kelley, Board Secretary Darcie McCracken, Total Benefits Administrator Jeanni Ruddy, Benefits Analyst Chanda Washington and City Clerk Specialist Raquel Shackelford

Citizens Present: Kyle Cluff and his parents

APPROVE MINUTES

1. MINUTES 2019-94 — Approve the draft minutes of the Police Public Safety Personnel Retirement Board meeting held on November 21, 2019.

MOTION BY Boardmember Mattie, SECONDED BY Boardmember Mathias, to APPROVE the Minutes of the meeting held on November 21, 2019. The motion carried by the following vote:

Ayes: 5 - Chairman Kaino, Vice Chairman Stewart, Boardmember Mathias, Boardmember Mattie and Boardmember Webster

CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR

There were no citizen comments.

OLD BUSINESS

None

NEW BUSINESS

2. Review and discuss the 2019 Actuarial Report for Pension Funds and the Public Safety Personnel Retirement System Funding Policy. (Doug Sandstrom, Finance Director) -- This item is being moved to the February meeting.

3.. Application for Enrollment into the Deferred Retirement Option Plan (DROP) - Troy Castillo

MOTION BY Boardmember Mattie, SECONDED BY Boardmember Webster, to ACCEPT the Application for Enrollment into the Deferred Retirement Option Plan (DROP) for Troy Castillo. The motion carried by the following vote:

Ayes: 5 - Chairman Kaino, Vice Chairman Stewart, Boardmember Mathias, Boardmember Mattie and Boardmember Webster

4. Application for Enrollment into the Deferred Retirement Option Plan (DROP) - Mary Ward

MOTION BY Boardmember Mattie, SECONDED BY Boardmember Webster, to ACCEPT the Application for Enrollment into the Deferred Retirement Option Plan (DROP) for Mary Ward. The motion carried by the following vote:

Ayes: 5 - Chairman Kaino, Vice Chairman Stewart, Boardmember Mathias, Boardmember Mattie and Boardmember Webster

5. Application for Normal Retirement from the Public Safety Personnel Retirement System (PSPRS) - William Ryan

MOTION BY Boardmember Mattie, SECONDED BY Boardmember Webster, to ACCEPT the Application for Normal Retirement from the Public Safety Personnel Retirement System (PSPRS) for William Ryan. The motion carried by the following vote:

Ayes: 5 - Chairman Kaino, Vice Chairman Stewart, Boardmember Mathias, Boardmember Mattie and Boardmember Webster

6. Application for Accidental Disability - Kyle Cluff

Chairman Kaino confirmed with applicant Kyle Cluff that he was requesting that his Application for Accidental Disability be heard in open meeting. Mr. Cluff confirmed that request.

The Board entered into Executive Session at 8:07 a.m.

Chairman Kaino recessed the Executive Session at 8:11 a.m.

Boardmember Mattie recused himself from all matters involving Kyle Cluff. Chairman Kaino excused Boardmember Mattie.

Chairman Kaino reconvened the Executive Session at 8:13 a.m.

Chairman Kaino adjourned the Executive Session at 8:22 a.m.

Chairman Kaino reconvened the Board Meeting at 8:22 a.m.

The Board asked Mr. Cluff to provide medical documentation from his visit following the officer involved shooting that occurred on March 1, 2018. He indicated that per the provider there is no report or records. The Board Secretary confirmed that there is no report or records provided by the provider for officer involved shootings, per an email sent from the Police Department. A phone call was made to the Chief to release to duty. The Board asked Kyle Cluff if he was seen by a provider prior to the medical documentation dated October 24, 2019, that he provided to the Board. Mr. Cluff confirmed he saw a doctor but did not see any psychological doctors. The Board inquired if Mr. Cluff was on a current treatment plan. He confirmed he is on an extensive treatment plan. He is seen by a psychological doctor weekly, a psychiatric doctor monthly and is on a medication program.

The Board requested Kyle Cluff submit updated and continuing medical records from his treating physicians.

In addition, the Board requested a copy of the separation letter, and the employee's service record and internal investigation while in the Police Department. Board Secretary Darcie McCracken advised the group that she will obtain the employee's investigations. Total Benefits Administrator Jeanni Ruddy advised the group that she will produce a copy of the resignation letter.

Chairman Kaino asked Kyle Cluff if he would like to make a statement or address the Board.

Mr. Cluff said he got into trouble while trying to do the right thing. Mr. Cluff admitted he did not seek treatment after the officer involved shooting and added that he reached out to a friend for advice. He indicated once he started to seek help is when he realized he had an issue. Kyle Cluff stated that his wife and parents told him they have seen him go downhill ever since he started this job and he recognized that he was a different person. He added that he was glad to be receiving the help he needs.

MOTION BY Boardmember Mathias, SECONDED BY Vice Chairman Stewart, to TABLE this item in order to obtain additional medical records from Kyle Cluff and the employee's history while in the Police Department. The motion carried by the following vote:

Ayes: 4 - Chairman Kaino, Vice Chairman Stewart, Boardmember Mathias and Boardmember Webster

Recused: 1 - Boardmember Mattie

7. Application for Accidental Disability - Justin Hughes - postponed until February 27, 2020

EXECUTIVE SESSION

MOTION BY Boardmember Webster, SECONDED BY Boardmember Mathias, to CONVENE into Executve Session. The motion carried by the following vote:

Ayes: 5 - Chairman Kaino, Vice Chairman Stewart, Boardmember Mathias, Boardmember Mattie and Boardmember Webster

8. Application and Medical Records for Accidental Disability - Kyle Cluff

[See Executive Session times listed above]

9. Application and Medical Records for Accidental Disability - Justin Hughes - postponed until February 27, 2020

SEPARATIONS

None

INFORMATION ITEMS

Chairman Kaino spoke about the joint meeting that will be held in February to review and discuss the 2019 Actuarial Report for Pension Funds and the Public Safety Personnel Retirement System Funding Policy, and topics from the Public Safety Personnel Retirement System Conference, as well as finalizing the process mapping.

NEXT MEETING

The next meeting is scheduled for February 27, 2020.

ADJOURNMENT

There being no further business to discuss, Chairman Kaino adjourned the meeting at 8:43 a.m.

Respectfully Submitted by:

_____ _____

Darcie McCracken, Board Secretary Laura Kaino, Chairman

Date: _____