



Meeting Minutes

**Fire Public Safety Personnel Retirement Board**

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Monday, April 22, 2019

3:00 PM

Goodyear Municipal Complex, Economic  
Development  
14455 W. Van Buren Street, Suite D102  
Goodyear, AZ 85338

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**1. CALL TO ORDER**

Chairman Stipp called the meeting to order at 3:04 p.m.

**2. ROLL CALL**

**Present:** 4 - Chairman Stipp, Boardmember Doyle, Boardmember Hernandez and Boardmember Mathias

**Excused:** 1 - Vice Chairman Stewart

**MOTION BY Boardmember Mathias, SECONDED BY Boardmember Doyle, to EXCUSE Vice Chairman Stewart. The motion carried by the following vote:**

**Ayes:** 4 - Chairman Stipp, Boardmember Doyle, Boardmember Hernandez and Boardmember Mathias

**Excused:** 1 - Vice Chairman Stewart

Staff Present: Board Secretary Darcie McCracken, Board Attorney Cynthia Kelley, Total Compensation Administrator Jeanni Ruddy, City Clerk Specialist Alissa Magley and Deputy City Clerk Laura Jara

**3. APPROVE MINUTES**

- 3.1** [MINUTES](#) Approve draft minutes of the Fire Public Safety Personnel Retirement Board meeting held on March 28, 2019.  
[2019-31](#)

**MOTION BY Boardmember Hernandez, SECONDED BY Boardmember Doyle, to APPROVE the minutes. The motion carried by the following vote:**

**Ayes:** 4 - Chairman Stipp, Boardmember Doyle, Boardmember Hernandez and Boardmember Mathias

**Excused:** 1 - Vice Chairman Stewart

**4. CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR**

None.

**5. OLD BUSINESS**

5.1 Convene into executive session pursuant to A.R.S. §38-431.03 A(1) the Fire Pension Board may vote to convene in executive session to discuss or consider personnel matters, confidential records exempt by law from public inspection, review medical evaluations, and/or to consult with the Board's Attorney for legal advice and to consider the Board's position and to instruct the Board's Attorney regarding its position in contemplated litigation. Any Board action on these items will take place in open session.

a. Lonnie Downing

**MOTION BY Boardmember Doyle, SECONDED BY Boardmember Hernandez, to CONVENE into Executive Session. The motion carried by the following vote:**

**Ayes:** 4 - Chairman Stipp, Boardmember Doyle, Boardmember Hernandez and Boardmember Mathias

**Excused:** 1 - Vice Chairman Stewart

The Board entered into Executive Session at 3:06 p.m.

5.2 Adjournment of Executive Session.

Chairman Stipp adjourned the Executive Session at 3:13 p.m.

Chairman Stipp reconvened the board meeting at 3:13 p.m.

5.3 Review and possible action regarding the Independent Medical Evaluation and Disability Application for Lonnie Downing.

The Board reviewed the Accidental Disability Questionnaire returned from the Independent Medical Examination (IME). The Accidental Disability Questionnaire was filled out by Chairman Stipp after confirming with the Board the answer for each question.

1. Did the employee file the application after the disabling incident, or within one year of ceasing to be an employee? Yes
2. Did (or will) the employee terminate by a reason of disability? Yes
3. Did employment terminate based on a disciplinary issue? No
4. If the member's period of DROP has ended, if applicable, did (or will) the employee terminate by a reason of disability? N/A
5. Is the employee still working a position within their job classification that the Local Board considers a reasonable range of duties position? No
6. Has the employee refused a position within their job classification that the Local Board considered a reasonable range of duties? No

7. Did the injury or condition occur prior to the current PSPRS membership date? No
8. Was the injury or condition the result of an event incurred during the performance of the employee's duty? Yes

**MOTION BY Boardmember Doyle, SECONDED BY Boardmember Hernandez, to APPROVE the Accidental Disability Application for Lonnie Downing based on the Accidental Disability Questionnaire dated April 16, 2019. The motion carried by the following vote:**

**Ayes:** 4 - Chairman Stipp, Boardmember Doyle, Boardmember Hernandez and Boardmember Mathias

**Excused:** 1 - Vice Chairman Stewart

**6. NEW BUSINESS**

- 6.1 Consider a DROP application for Michael Encinas.

Total Compensation Administrator Jeanni Ruddy presented the DROP application for Michael Encinas. The total length of credited service is 20.484 years. Ms. Ruddy explained that the monetary amount may be slightly different as they were projections through June 1, 2019.

**MOTION BY Boardmember Hernandez, SECONDED BY Boardmember Mathias, to ACCEPT the DROP application for Michael Encinas. The motion carried by the following vote:**

**Ayes:** 4 - Chairman Stipp, Boardmember Doyle, Boardmember Hernandez and Boardmember Mathias

**Excused:** 1 - Vice Chairman Stewart

- 6.2 Recognition of separations since March 2019.

City Clerk Specialist Alissa Magley explained that there was only one separation since March 2019. Jillian Marut - April 1, 2019

The Board acknowledged this separation.

**7. INFORMATION ITEMS**

The Board asked Ms. Ruddy whether an Independent Medical Examination(IME) had been scheduled for Austin Peck. Ms. Ruddy stated that due to the expertise needed by the IME, a doctor has not yet been found. The IME cannot be performed by anyone with a connection to the city or who previously treated Mr. Peck.

Board Attorney Cynthia Kelley stated that the IME must be within the state of Arizona. Ms. Kelley said that she was aware of other networks for finding IMEs and would send the information to Ms. Ruddy.

The Board gave direction to staff to schedule another meeting if no IME can be found to discuss options.

**8. NEXT MEETING**

The next meeting has not been scheduled.

Boardmember Doyle stated that there may be three or four new members starting in August.

**9. ADJOURNMENT**

There being no further business to discuss, Chairman Stipp adjourned the meeting at 3:24 p.m.

Respectfully Submitted by:

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Darcie McCracken, Board Secretary

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Bill Stipp, Chairman

Date: \_\_\_\_\_