



City of Goodyear

See meeting location
below

Meeting Minutes

City Council Work Session

Mayor Georgia Lord
Vice Mayor Wally Campbell
Councilmember Joe Pizzillo
Councilmember Sheri Lauritano
Councilmember Bill Stipp
Councilmember Brannon Hampton
Councilmember Laura Kaino

Monday, April 15, 2019

4:30 PM

Goodyear Municipal Court and Council
Chambers

1 CALL TO ORDER

Mayor Lord called the work session to order at 4:30 p.m.

2. ROLL CALL

Councilmember Stipp participated by telephone.

Present 7 - Mayor Lord, Vice Mayor Campbell, Councilmember Pizzillo, Councilmember Lauritano, Councilmember Stipp, Councilmember Hampton, and Councilmember Kaino

Staff Present: City Manager Julie Arendall, City Attorney Roric Massey and City Clerk Darcie McCracken

3. AGENDA ITEMS FOR DISCUSSION:

- 3.1 [2019-6546ws](#) Staff will present, answer questions, and receive input from the City Council on the FY2020 City Manager's Recommended Budget and five-year FY2020-2024 Capital Improvement Program (CIP).

City Manager Julie Arendall introduced the FY2020 recommended budget. She added that in addition to delivering a fully-funded, five-year CIP, the budget is conservative in its approach and is being presented for the Council's review and discussion so staff could move forward with the formal approval of the budget.

Financial Policies

Lauri Wingenroth, Finance Manager - Budget and Research presented the budget of \$516M. She began with a quick overview of the next steps in the budget process including an additional work session on April 22, if needed, a Budget Open House on May 8, Required Publication in May and June and then the formal steps for adoption May 20, June 10 and June 24. She then reviewed the financial policies including the contingency for enterprise funds and the debt management policy.

> **Councilmember Pizzillo stated the importance of enterprise funds being self-sufficient and not subsidized by the general fund nor should the whole city pay for those using the water when it isn't the whole city.** Ms. Wingenroth said the policy related to this will be considered as part of the next utility rate study.

> **Councilmember Pizzillo said bond authority should be driven by specific projects the citizens want rather than some arbitrary number such as that rate or levy.**

Budget Overview

Ms. Wingenroth presented the revenue assumptions and property tax rates and levies included in the recommended FY2020 budget. She added that property tax rates and levies will reach values from 2010, prior to the recession.

Ms. Wingenroth presented the expenditure assumptions and focus areas of the recommended FY2020 budget. She said the budget supports growth in community and the organization, maintains public assets, public safety, workforce, and city obligations.

Ms. Wingenroth said the number of positions included in the proposed budget remains below 8 positions per 1,000 population.

Ms. Wingenroth summarized the expenditures in the proposed budget and funding source. She said day-to-day operations is estimated to increase 5% from FY2019 and that the surface water plant is a significant carryover to FY2020.

> **Councilmember Pizzillo asked what the number of employees per 1,000 population was prior to the recession.** Ms. Wingenroth staff would research the position count at the peak prior to the recession and highlight the changes in services compared to today.

> **Councilmember Stipp discussed the challenges of comparing Goodyear to other cities using per 1,000 population.** Ms. Wingenroth agreed that comparing Goodyear to other cities is challenging and that staff will look at ways to show how the city is performing today compared to itself a number of years ago.

> **Council also asked to note changes related to public safety in the report.**

General Fund

Ms. Wingenroth presented the proposed general fund budget. She reviewed one-time and ongoing resources. Ms. Wingenroth said the budget includes a strategy to set aside ongoing funds for future operating costs related to new capital projects.

Ms. Wingenroth said the proposed day-to-day operations budget is increasing \$5 million and accounts for new ongoing budget supplemental requests and personnel costs. She said the general fund budget also includes contingencies, capital projects, carryover and asset replacement.

Capital Improvement Program (CIP)

Ms. Wingenroth presented an update on the capital improvement budget and changes from the prior program. She stated that the Citywide CIP is \$298M.

Ms. Wingenroth presented the projects programmed in the proposed FY2020 CIP adding that the recommended CIP includes 84 projects and the 5-year plan includes 130 projects. She said new projects include Historic Goodyear waterline replacements, Civic Square, LED streetlights, direct potable reuse pilot project, and a Police and Fire command vehicle. Ms. Wingenroth said the Police operations and West Goodyear Fire Station projects have been delayed based on the administrative capacity to manage the total CIP program.

Ms. Wingenroth said included in the materials is a list of capital projects requested by departments that are not included in the five-year program. She said the projects will be included when a scope and cost are determined.

> **Council asked how changes to a project's scope would be addressed.** Ms. Wingenroth said the scope for each project has been established, and if the scope were to change the department would present to Council the changes needed.

> **Council asked for project timelines.** Ms. Wingenroth said staff is in the process of preparing a project schedule for each project and will be presented to the Council prior to final budget adoption.

> **Council asked staff to share the timeline to complete the historic water line replacement project with the community.**

> **Council asked about the Risk Reserve in the General Fund.** Ms. Wingenroth commented that it was set up to cover uncovered liability claims. It was set at 3 deductibles, and it is recommended to let it run itself down and then replenish it. The entire fund is appropriated.

Mayor Lord recessed the meeting at 5:49 p.m.

Mayor Lord called the meeting to order at 6:13 p.m.

Department Budgets

Ms. Wingenroth presented each department budget that included a summary of the base budget and recommended supplementals. She said the budget reflects the second year of a two-year agreement with represented employees, and an increase of 4% for non-represented employees.

Each department presentation included the total budget, the number of positions and key supplementals requested for FY2020.

Mayor/Council Budget

- \$367,700

- Supplementals - None requested
- Special Projects balance \$137,000

> **Council asked if there is a policy in place to fund the special project fund.** Ms. Wingenroth said there is not a policy in place.

City Clerk Budget

- \$855,400
- 6 positions
- Supplementals - Add more licenses for record management system

City Manager's Office Budget

- \$2,609,900
- 14 positions
- Includes new community engagement & grant coordination position
- Other Key Supplementals
 - Community assessment/funds
 - Youth commission

> **Council supported a dedicated grant position, and suggested the crisis response van and para-medicine program as potential grant opportunities.**

> **Council supported establishing a budget for the youth commission.**

> **Council asked staff to clarify the plan for the community assessment.** Ms. Wingenroth said the recommended funding outside of the community assessment is one-time and addresses feedback received about having more resources available for human services.

> **Council discussed the importance of supporting the various 501c3's that support the city of Goodyear.** Ms. Arendall said the study will help identify the community's greatest needs and will establish a funding plan and will suggest a policy.

Communications Budget

- \$1,108,700
- 7 positions
- Includes new specialist
- Other Key Supplementals
 - New equipment
 - Census outreach

Legal Services Budget

- \$1,912,400
- 11 positions
- Includes new attorney position

Finance Department Budget

- \$4,159,700
- 32 positions
- Includes new budget analyst
- Other Key Supplementals
 - Utility rate study

Ms. Wingenroth presented the proposed Finance CIP projects.

> **Council asked about the process to auditing sales tax reports received by the state.** Ms. Wingenroth explained several ways the city verifies the accuracy of the information reported.

Information Technology Budget

- \$6,011,800
- 24 positions
- Includes new security engineer
- Other Key Supplementals
 - Security engineer assistance
 - One-time GIS analyst and data admin
 - One-time business analyst for City Clerk projects

> **Council asked for a comparison of the number of employees in Information Technology to other communities.** Ms. Wingenroth said staff would pull the information together and send to Council.

Human Resources Budget

- \$3,616,100
- 13 positions
- Includes new benefit specialist
- Other Key Supplementals
 - Insurance analysis
 - Training and development
 - Increase recognition program

Police Department Budget

- \$26,859,300
- 163.3 positions
- Includes new 2 neighborhood enforcement, 2 homeless outreach, 2 detectives; 3 non-sworn positions

Ms. Wingenroth presented the proposed Police CIP projects.

> **Council asked for more information about the neighborhood enforcement program and**

homeless outreach activities. Chief Geier summarized the duties of each area.

> **Council asked if there are any updates on the house bill related to towing charges.**

Sergeant Jason Seabright summarized the key changes to the 3511 impound law.

> **Council asked if all school districts are partially funding the School Resource Officer program.** Chief Geier said there is a possibility to have a second school partially funded by the district and he will be reaching out to verify.

Fire Department Budget

- \$21,951,700
- 126.5 positions
- Includes new fire marshal
- Other Key Supplementals
 - Paramedic training
 - New equipment
 - Technology for EOC
 - Shade awning at FS187

Ms. Wingenroth presented the proposed Fire CIP projects.

> **Council asked for more information about the fire marshal.** Chief Luizzi explained the rationale for the position.

> **Council asked if the city has support from other partner agencies to use their crisis response van.** Chief Luizzi said the department has used other response units from time to time, but the role is primarily served by a Battalion Chief.

> **Council suggested the city pursue grant funding for a crisis response team and para medicine program.**

> **Council asked for more information about the forklift and its necessity.** Chief Luizzi explained that their supplies came palletized and this would allow the items to be moved when necessary.

Municipal Court Budget

- \$1,385,500
- 12.3 positions
- Includes new specialist
- Other Key Supplementals
 - Temporary specialist
 - Filing system

Ms. Wingenroth presented the proposed Court CIP projects.

Economic Development Department Budget

- \$3,139,900
- 8 positions

- Includes new researcher, project manager
- Other Key Supplementals
 - software
 - marketing
 - Innovation HUB enhance

> Councilmember Hampton suggested a future discussion related to the economic development fund. Council suggested having this discussion at a future council retreat.

Development Services Budget

- \$4,041,900
- 25 positions
- Includes 2 new positions in building safety, 1 new planner
- Other Key Supplementals
 - Temporary staff for building safety
 - Equipment
 - Contract services for special projects

Engineering General Fund Budget

- \$4,721,800
- 26 positions
- Includes 1 new CIP inspection position, 1 construction inspector
- Other Key Supplementals
 - Temporary staff for development activity
 - Right of way acquisitions per development agreement
 - Technology
 - Space redesign

Engineering HURF Fund Budget

- \$7,986,700
- 18 positions
- Other Key Supplementals
 - Maintenance contracted staff
 - Traffic counts
 - Bridge repair and maintenance
 - Equipment purchases, repairs
 - Software
 - Fiber optic conduit on Sarival

Ms. Wingenroth presented the proposed Engineering CIP projects.

Parks General Fund Budget

- \$9,509,400
- 50.8 positions
- Includes 1 new foreman
- Other Key Supplementals
 - Recreation software
 - Ongoing special events funding
 - Light pole banners
 - Various right-of-way improvements
 - Continue park ranger pilot program

Ballpark Budget

- \$5,106,300
- 44.5 positions
- Includes new irrigation technician
- Other Key Supplementals
 - Concrete repairs
 - New outfield maintenance
 - website

Ms. Wingenroth presented the proposed CIP projects for the Parks Department.

> **Council asked what the city is doing to mitigate water loss.** Parks and Recreation Director Nathan Torres said the city reviews water budgets continuously. He said that the city's water use is about 50% lower than ADWR standards. Mr. Torres said in the future the irrigation systems will be automated.

Public Works General Fund Budget

- \$4,619,800
- 30 positions
- Includes storm water coordinator, facilities coordinator, safety training position
- Other Key Supplementals
 - Facility repairs
 - Storm water fee study
 - Equipment

Public Works Water Fund Budget

- \$11,918,000
- 33 positions
- Includes superintendent position
- Other Key Supplementals
 - Utility rate study
 - Equipment

- Smart irrigation repairs

Public Works Wastewater Fund Budget

- \$6,848,900
- 25 positions
- Includes 2 positions for CCTV, pretreatment inspector, maintenance mechanic
- Other Key Supplementals
 - Utility rate study
 - Pretreatment consultant
 - Equipment
 - Screens hauling

Public Works Solid Waste Fund Budget

- \$6,733,300
- 10 positions
- Includes new inspector
- Other Key Supplementals
 - Container truck
 - Household hazardous waste drop off site
 - Container change out
 - Safety coordinator share

Ms. Wingenroth presented the proposed CIP projects for the Public Works Department.

Municipal Court

Presiding Judge Mayra Galindo addressed the City Council. Judge Galindo asked the Council to consider approving a second supervisory position.

Court Administrator Crystal Whelan summarized the purpose of the second supervisory position.

> Council supported the request as presented.

> City Manager Julie Arendall said that staff will research how to include this request in the tentative budget based on Council's interest to do so.

Non-Departmental Budget

- \$2,700,000
- Sales tax reimbursement
- Economic development permit fees

Contingencies Budget

- 15% of ongoing revenue

- Other
 - \$250,000 City Manager one-time
 - \$250,000 City Manager ongoing
 - \$100,000 grant match
- Citywide appropriation \$15 million

> Council thanked staff for a great presentation and added that the information provided was comprehensive and well laid out.

4. INFORMATION ITEMS

None.

5. ADJOURNMENT

There being no further business to discuss, Mayor Lord adjourned the Work Session at 8:11 p.m.

Darcie McCracken, City Clerk

Georgia Lord, Mayor

Date: _____