



Meeting Minutes

City Council Subcommittee: Audit

Friday, November 20, 2015

8:00 AM

Goodyear City Hall, Room 212
190 N. Litchfield Rd.
Goodyear, AZ 85338

Amended Agenda 11/18/15

Item 5.3 Updated

1. CALL TO ORDER

Finance Director Larry Lange called the City Council Subcommittee: Audit meeting to order at 8:00 a.m.

2. ROLL CALL

Present: 4 - Councilmember Pizzillo, Vice Mayor Lauritano, Councilmember Stipp and City Manager Dalke

Staff Present: Finance Director Larry Lange, Controller Rebecca Chitwood, Budget and Research Manager Lauri Wingenroth, and Management Assistant Khala Stanfield

Others Present: Jill Shaw representing Heinfeld, Meech, & Co., P.C.

3. CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR

None.

4. OLD BUSINESS

None.

5. NEW BUSINESS

5.1 Discuss Comprehensive Annual Financial Report (CAFR)

Jill Shaw from Heinfeld, Meech & Co., P.C. provided information on the draft Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2015. Shaw commented that the audit process went well and that information was received in a timely manner from City staff. She thanked the Finance team for their assistance.

Shaw addressed that there was a decrease in the net position of governmental activities primarily as a result of restating beginning net pension liability (per the implementation of Government Accounting Standards Board (GASB) No. 68 as of June 30, 2015). Additional

footnotes and information are found in the draft CAFR pages 90-105.

Shaw provided an analysis of the Single Audit Reporting Package for the fiscal year ended June 30, 2015. Notes pointed out were the following:

- Audit was performed to report on compliance for each major federal program. The City spent more than \$500K on federal awards.
- The Community Development Block Grant (CDBG) was compliant. No findings were reported.
- I-9 retention - City management and Human Resources are working to gather new forms for each required employee hired more than two years prior.

5.2 Discuss Listing of Recommendations from Auditors

Shaw presented the auditors' listing of recommendations, which included ensuring inventory consistency, develop agreement corrections, capital asset depreciation accuracy, general ledger corrections, review of Volunteer Fire Fighter Pension Trust account and federal grant awards. These corrections were not material and there will be recommendations like these every year.

Shaw stated that Heinfeld, Meech, & Co., P.C. will provide a letter from the auditors to the Council which will be included with the December 7, 2015 Council meeting packet.

5.3 Discuss Monthly Financial Statements and Budget Transfers

Finance Director Larry Lange and Budget and Research Manager Lauri Wingenroth presented the monthly financial report. Implementation of a monthly financial report will provide Council with timely information, enable timely action and increase transparency.

Lange and Wingenroth presented the monthly budget transfer report. Review of the budget transfers keep the Council and general public informed about the City's current fiscal year revenues and expenditures.

The presentation of the monthly financial statement and budget transfer report will be presented at the December 14, 2015 Council meeting.

6. INFORMATION ITEMS

None.

7. ADJOURNMENT

There being no further business to discuss, Finance Director Larry Lange adjourned the meeting at 9:10 a.m.

Respectfully Submitted by:

Khala Stanfield, Management Assistant

Larry Lange, Finance Director

Date: _____