



Meeting Minutes

City Council Subcommittee: Audit

Monday, July 20, 2015

5:00 PM

Goodyear City Hall
190 N. Litchfield Rd., Room 212
Goodyear, AZ 85338

1. CALL TO ORDER

The meeting was called to order by Finance Director Larry Lange at 5:00 p.m.

2. ROLL CALL

Present: 4 - Councilmember Pizzillo, Vice Mayor Lauritano, Councilmember Stipp and City Manager Dalke

Staff Present: Finance Director Larry Lange, Controller Rebecca Chitwood, Administrative Services Supervisor Anna Dizack

Others Present: Heinfeld, Meech, & Co., P.C. Engagement Partner Jill Shaw, Heinfeld, Meech, & Co., P.C. In-Charge Auditor Chris Goeman

3. APPROVE MINUTES

None.

4. CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR

None.

5. OLD BUSINESS

None.

6. NEW BUSINESS

6.1 Introduction of Heinfeld & Meech.

Finance Director Larry Lange introduced Jill Shaw and Chris Goeman with Heinfeld, Meech, & Co., P.C., the City's auditing firm.

6.2 Discussion of upcoming audit.

Shaw and Goeman provided information on what the auditors are currently looking at, including internal tests of controls, procurement card transactions, development fee cash

receipts, and utilities cash receipts. This year they are also looking at special assessment receipts for the Community Facilities Districts (CFDs). Shaw also said that this year, with the Community Development Block Grant (CDBG) waterline project through Maricopa County, the city meets the Single Audit Threshold requirement.

Councilmember Stipp asked how the Enterprise Resource Program (ERP) factors in to the audit work this year. Lange said that the ERP does not impact the audit this year, but that staff is working hard on this project, in addition to the audit, and it has an impact on workloads.

6.3 Discussion of special audit issues and input from Audit Committee.

Lange asked the Audit Subcommittee if there were any special areas that they would like the auditors to look at.

Discussion was held on affordable housing provisions linked to federal grant funding that may be forthcoming, development agreements, procurement card usage, quarterly budget transfers, discretionary funds, Goodyear Volunteer and Reserve Firefighter Retirement Trust (GVRFRT) balances, procurement of large equipment, requests for alternate procurement and sole source vendors, professional services contracts and rotating vendors as required, and the Special Census.

6.4 Auditors' comments and/or questions.

Shaw said that the auditors will be following up with a Councilmember about fraud and potential areas for weakness.

7. INFORMATION ITEMS

None.

8. ADJOURNMENT

There being no further business to discuss, Finance Director Larry Lange adjourned the meeting at 5:34 p.m.

Respectfully Submitted by:

Anna Dizack, Administrative Staff Supervisor

Larry Lange, Finance Director

Date: _____