



Meeting Minutes

Parks & Recreation Advisory Commission

Wednesday, April 1, 2015

6:00 PM

Parks & Recreation Conference Room
14455 W. Van Buren St., Ste. C103
Goodyear, AZ 85338

1. **CALL TO ORDER**

Vice Chairman Richardson called the meeting to order at 6:04 p.m.

2. **ROLL CALL**

Present: 6 - Chairman Silvester, Vice Chairman Richardson, Commissioner Padilla,
Commissioner Peters, Commissioner Landefeld and Commissioner Harris

Absent: 2 - Commissioner Murphy and Alternate Wilson

Staff Present: Parks and Recreation Director Nathan Torres, Ballpark General Manager Bruce Kessman, Recreation Superintendent David Seid, Parks Superintendent Jeremy Figueroa, Management Assistant Diana Vasquez, and City Clerk Maureen Scott.

3. **APPROVE MINUTES**

- 3.1 [MINUTES](#) [27-2015](#) Approve draft minutes of the Parks and Recreation Advisory Commission meeting held on February 5, 2015.

MOTION BY Commissioner Peters, SECONDED BY Commissioner Harris, to APPROVE the minutes of the Parks and Recreation Advisory Commission meeting held on February 5, 2015. The motion carried by the following vote:

Ayes: 6 - Chairman Silvester, Vice Chairman Richardson, Commissioner Padilla,
Commissioner Peters, Commissioner Landefeld and Commissioner Harris

Absent: 1 - Commissioner Murphy

4. **CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR**

None.

5. **OLD BUSINESS**

None.

6. **NEW BUSINESS**

6.1 Open Meeting Law and Ethics Training (Maureen Scott, City Clerk)

City Clerk, Maureen Scott, was present to provide the Commission with the annual Open Meeting Law training. City Clerk Scott explained that Open Meeting Law is in place to protect the public as well as public officials. All Commission meetings should be open to the public to attend if they wish. Quorum for the Parks and Recreation Commission is 50% plus one, which means four commissioners must be present to take a vote. City Clerk Scott reminded the Commission that any time four or more commissioners are together, and it is not during a Commission meeting, they are required to notify the public that no action will be taken. The City Clerk's Office posts all major Goodyear events, but if there are any other gatherings where at least four commissioners will be in attendance, the City Clerk's Office must be notified in order to post the gathering to inform the public that no action will be taken.

City Clerk Scott also advised the Commission that all agendas are to be posted at least 24 hours in advance of the meeting. The City Clerk will post them on the website as well as at City Hall. Any agenda can be amended with 24 hours notice. All agendas must include: the location, meeting information, a call to order, roll call, and business items. It is a violation of Open Meeting Law to discuss any topics that are not outlined in the agenda. If the public wishes to be heard during a meeting, ensure the speaking time is consistent with all guests. All public speakers must state their name and address for the record, however only the name is printed in the minutes. If there is a rowdy guest, they must be warned three times before being asked to leave the meeting. Once the minutes are completed, two copies need to be printed and signed. One copy becomes the permanent record and the other copy is mailed to the State of Arizona archives.

City Clerk Scott also reviewed the importance of wording emails as if you were speaking to the citizen in person by removing all feelings and opinions. She also reminded the Commission that if they utilize their personal email address for Commission business, that their personal email account becomes public record.

6.2 Wildflower South Playground Design (Jeremy Figueroa, Parks Superintendent)

Parks Superintendent, Jeremy Figueroa, reviewed the proposed playground design for Wildflower South. Staff has reached out to the community and asked for input on the playground design to ensure the community has a chance to chose some of the features and color scheme. The proposed feature has 16 play areas and will be surrounded with wood chips instead of sand.

MOTION BY Commissioner Padilla, SECONDED BY Commissioner Peters, to APPROVE the Wildflower South Playground Design. The motion carried by the following vote:

Ayes: 6 - Chairman Silvester, Vice Chairman Richardson, Commissioner Padilla, Commissioner Peters, Commissioner Landefeld and Commissioner Harris

Absent: 1 - Commissioner Murphy

6.3 Pump Track Rules (David Seid, Recreation Superintendent)

Recreation Superintendent, David Seid, reviewed the proposed rules regarding the new Pump Track. Staff utilized the skate park and bike park rules as a reference and modified them as appropriate to fit this new amenity. The Pump Track is similar to a skate park in that it is open from sunrise to sunset and is an unsupervised facility. The facility will have its grand opening on April 25th at 8:30 a.m. at Foothills Community Park. The only suggestion received from the Commission was to lowercase the word "glass".

MOTION BY Commissioner Landefeld, SECONDED BY Commissioner Padilla, to APPROVE the Pump Track Rules as amended. The motion carried by the following vote:

Ayes: 6 - Chairman Silvester, Vice Chairman Richardson, Commissioner Padilla, Commissioner Peters, Commissioner Landefeld and Commissioner Harris

Absent: 1 - Commissioner Murphy

6.4 Veterans Day Event Update (David Seid, Recreation Superintendent)

Recreation Superintendent, David Seid, and Ballpark General Manager, Bruce Kessman, provided an update on the City of Goodyear hosting a Veterans Day Event. Staff presented several ideas to City Council on March 2, 2015 and received approval to move forward with a \$10,000 budget. This event will be held on Veterans Day and will be held at the Ballpark in front of the plaza. City Council directed that this be a completely free event, open to the public. They also wanted to ensure a tone of respect and admiration towards those who have given the ultimate sacrifice for our country. Staff has brainstormed several event ideas and will be reaching out to Goodyear employee veterans to receive additional feedback. Once feedback is received from city veterans, we will reach out to other veteran groups for input.

6.5 Staff Updates

Ballpark General Manager, Bruce Kessman, provided an update from the Ballpark. They have had an incredible season with only four games remaining. Although the final numbers aren't in, everything is up across the board with revenue already surpassing last year. 31 games have been played thus far with one rainout. The game following the rainout received a record breaking attendance of 11,549 guests. The Cactus League attendance projections could top two million up from the last record of 1.7 million. Staff attributes some of the increases due to: night games, games starting in March (instead of late February), and the fact that the number of walk-up customers were high.

Recreation Superintendent, David Seid, provided an update on the Recreation Division. Superintendent Seid shared the summer recreation flyer with the Commission and notified them that registration was opened on Monday, March 30, 2015, and that classes are filling up quickly. There are three sites to choose from this year with optional field trip packages. Music Fest will be held on April 11, 2015 at the Estrella Lakeside Amphitheater. Aquatics are

ramping up and the pool has received new plaster and new tarps. The audio/video equipment replacement will begin before Memorial Day weekend. The INFOCUS Magazine will be in homes within the next day or so with lots of new information. The free spring concert series kicked off last Saturday and is open to the public. Staff also resurrected the recreation roundtable which is an avenue for local youth sports affiliates to collaborate. Little League kicked off the season last weekend with opening ceremonies. They are taking a more involved role than they have before including collecting registration revenue and paying expenses. Little League has also committed to an additional scoreboard. Staff reviewed the fee structure and determined it was feasible to offer a reduced field rate based on the addition of the new score board. The only complaint that has been received thus far is from the parents having to chalk the fields. This was a cost reduction effort that was requested by Little League to keep the costs low. Goodyear is still responsible for dragging, mowing, and major maintenance.

7. INFORMATION ITEMS

None.

8. ADJOURNMENT

There being no further business to discuss, Vice Chairman Richardson adjourned the meeting at 7:11p.m.

Respectfully Submitted by:

Diana Vasquez, Management Assistant

Jon Richardson, Vice Chairman

Date: _____