



City of Goodyear

Meeting Minutes

City Council Work Session

Mayor Georgia Lord
Vice Mayor Joe Pizzillo
Councilmember Joanne Osborne
Councilmember Sheri Lauritano
Councilmember Wally Campbell
Councilmember Bill Stipp
Councilmember Sharolyn Hohman

Meeting Location:
Goodyear Justice Center
14455 W. Van Buren St.,
Suite B101
Goodyear, AZ 85338

Monday, April 13, 2015

4:30 PM

Goodyear Justice Center

1 CALL TO ORDER

Mayor Lord called the Work Session to order at 4:30 p.m.

2. ROLL CALL

Present 7 - Mayor Lord, Vice Mayor Pizzillo, Councilmember Osborne, Councilmember Lauritano, Councilmember Campbell, Councilmember Stipp, and Councilmember Hohman

Staff Present: City Manager Brian Dalke, City Attorney Roric Massey, and City Clerk Maureen Scott.

3. AGENDA ITEMS FOR DISCUSSION:

- 3.1 [15-5449ws](#) Review and discuss the Special Event Ordinance that was adopted by Mayor and Council on June 23, 2014 and implemented September 1, 2014.

City Clerk Maureen Scott presented. A Special Event Ordinance was adopted by Council on June 23, 2014 and was implemented on September 1, 2014. The goal of the Special Event Ordinance is to provide a legislative framework that promotes consistency, eliminates unnecessary regulation, and encourages and promotes events, while still protecting the public's interests.

After its adoption, concerns were raised that the scope of the Special Event Ordinance may be overly broad, and that it is deterring the types of community events and gatherings that the Mayor and Council want to encourage and facilitate. Council temporarily suspended the Special Event Ordinance on February 9, 2015 until May 15, 2015. Staff has been working on identifying areas of concern, and this Work Session will review those concerns. Staff is seeking direction from Council on the following areas:

- >Application Fees
- >Gatherings of 50 or More Attendees
- >Block Party Events

- >Insurance Requirements
- >Amplified Sound
- >Application Deadlines
- >Fee Waivers

Issues that were identified during public outreach:

- >Ordinance encompasses events with 50 or more attendees at locations zoned for such uses
- >Bocce Ball
- >Pickle Ball
- >Pet Parades
- >Community Center events
- >Gatherings at City parks
- >Amplified sound

Councilmember Osborne arrived at the Work Session at 4:37 p.m.

Staff Recommendations:

- >Amend the ordinance so that it would apply to any outdoor event that has more than 250 people (changed from 50 people).
- >Eliminate "the use of amplified sound" as a criteria that could trigger the requirement for a special event permit. Noise complaints would be addressed by Police Department personnel.
- >Eliminate the requirement that consent from each resident affected by a street closure for block parties be obtained.
- >Eliminate the requirement that only City approved traffic barricades be used to close off streets.
- >Eliminate the special event application fee. This will not affect other fees that may be owed.
- >Amend the ordinance to allow for waivers of fees for neighborhood events sponsored by public schools and/or 501(c)(3) corporations.
- >Amend the ordinance to only require insurance for special events in City parks if required by the Parks Department in connection with the rental of any portion of a park.
- >Require that applications for events be received at least 45 days prior to the event.
- >Require that events that involve road closures, and that involve up to five miles of public roadways, be submitted 90 days prior to the event.
- >Require that events that involve MORE than five miles of public roadways be submitted at least six months prior to the event.

Council Discussion:

- >**Asked for examples of fees for fire and building code permits.** Ed Kulik, Building Official, explained what types of inspections and man hours are involved. Charges are based on cost recovery averages. Scott explained that many of the fire related fees for schools and 501(c)(3) organizations are currently waived.
- >**Is there currently a maximum decibel level that is allowed for amplified sound?** City Attorney Roric Massey responded that noise complaints are handled as a disturbing the peace type of situation and are handled by the Police Department.
- >**Asked whether we should we have some sort of umbrella coverage for bounce houses and similar events that are held on City park property.**

>Asked if we include other non-profit organizations in the fee waiver exemption, other than 501(c)(3). Assistant City Attorney Sarah Chilton explained that there are many 501(c) organizations that the City may not want to subsidize. We would have to open the policy up to all types of 501(c)'s if the policy is changed from only allowing 501(c)(3)'s. City Manager Dalke stated that if Council decides to change the policy to include other types of 501(c) organizations, he would like this set in policy and not left open for debate on an arbitrary basis.

>Council asked for more information on 501(c) organizations, and what other cities do.

>Would like a "typical fee schedule" available for the public to see so they have some sort of idea what the fees will be for their special event in advance.

- 3.2 [15-5585ws](#) Council will receive information regarding the proposed Asset Management Program staff is developing beginning in fiscal year 2015-16 (FY16).

Deputy City Manager Bob Beckley, and Finance Director Larry Lange, presented.

The Council set funding aside in the FY15 budget to provide seed money for an asset management program which will enable the City of Goodyear to adequately maintain its infrastructure, rolling stock, equipment, and other assets. Staff has developed asset inventory schedules incorporating projected replacement schedules for many of the City's assets. Asset management is a process to efficiently program improvements over the lifetime of those assets.

Beckley presented the Summary of General Fund Asset Needs over a 10-year period:

- >Pavement Management - \$3M
- >Fleet - \$1.8M
- >Information Technology (Hardware) - \$1M
- >Parks Maintenance - \$280K
- >Parks Equipment - \$58K
- >Landscape/Right-of-Way (ROW) - \$925K
- >Ballpark Equipment - \$175K

The total Asset Management Program will average \$7.3M per year over the 10-year period. The Vehicle Replacement Fund will average \$1.8M annually.

Lange presented the three budget development concepts:

1. Deferred catch-up - This money comes from the \$5M that Council authorized in FY15 as seed money.
2. Annual on-going requirements - This is an annual General Fund commitment that will put a budgeted amount into a reserve account for each of the identified areas.
3. Use of reserves - The money in the reserve accounts will be used when the need arises to repair or replace an asset.
 - Fleet
 - Technology hardware
 - Others (continue to evaluate one-time need vs. reserve)

Proposed FY16 allocations - One-Time catch up:

Parks:

>ROW Maintenance - \$2.7M

>Parks Maintenance - \$965K

Both include temporary project management and both may require two years to complete.

>Equipment/Rolling stock - \$57K

Proposed FY16 Allocations to Reserves:

>Fleet - \$2M

*Slightly higher than \$1.8M in the first two years to prepare for a potential of peak in FY17.

>Technology hardware - \$1M

>Potential for new 'Facility/Equipment/Other' Reserve

- ROW maintenance - \$925K

- Parks maintenance - \$280K

- Parks & stadium equipment & rolling stock - \$233K

Proposed Non-Reserved Allocations:

>Pavement management - \$3M

>Police and Fire - \$514K

- Fire: Protective equipment, washer extractor, SCBA

- Police: K9, Tasers

- Misc. department - \$191K

- Mailing meter machine, AV equipment, rolling stock, etc.

Council Discussion:

>Are any of the items on the list currently being funded from on-going revenues from the general fund operating revenue? Lange responded no. Fleet has been funded out of one-time funds in the past.

>Is this General Fund money coming from one-time revenues or on-going revenues?

Lange responded that the money will come from one-time General Fund appropriations on an annual basis. Staff is also planning to add a budget policy that will show how the money is applied to each reserve fund, and how that money will be used.

>Will a separate fund be set up so that things are easier to track, as well as a schedule for proposed replacement? Lange responded that each area will be set up as a separate fund for budget tracking purposes, and also carryover of unused funds. These will be shown as a subcomponent of the General Fund due to accounting standards. Each will be tracked as separate funds. All funds will have detailed schedules with regard to when the funding need is expected.

>Asked that staff make sure that appropriate plants are planted in the right-of-ways to ensure they don't grow too large and become view obstructions.

>Have some items been removed from the Capital Improvement Plan to the Asset Management Program? Lange responded that there has been some duplication in the ten-year CIP. Staff has already calculated that duplication into the equation. Because of previous actions

that Council has taken, the numbers presented tonight are lower than they would have otherwise been.

>What is the overall value of the assets that we have? Lange responded that our assets are in the \$400M-\$500M range.

4. INFORMATION

None.

5. ADJOURNMENT

There being no further business to discuss, Mayor Lord adjourned the Work Session at 5:59 p.m.

Maureen Scott, City Clerk

Georgia Lord, Mayor

Date: _____