



City of Goodyear

Meeting Minutes

City Council Work Session

Mayor Georgia Lord
Vice Mayor Joe Pizzillo
Councilmember Joanne Osborne
Councilmember Sheri Lauritano
Councilmember Wally Campbell
Councilmember Bill Stipp
Councilmember Sharolyn Hohman

Meeting Location:
Goodyear Justice Center
14455 W. Van Buren St.,
Suite B101
Goodyear, AZ 85338

Tuesday, April 7, 2015

5:00 PM

Goodyear Justice Center

1 CALL TO ORDER

Mayor Lord called the Work Session to order at 5:00 p.m.

2. ROLL CALL

Present 5 - Mayor Lord, Councilmember Osborne, Councilmember Lauritano,
Councilmember Stipp, and Councilmember Hohman

Absent 2 - Vice Mayor Pizzillo, and Councilmember Campbell

Staff Present: City Manager Brian Dalke, City Attorney Roric Massey, and City Clerk
Maureen Scott

3. AGENDA ITEMS FOR DISCUSSION:

- 3.1 [15-5558ws](#) Council will receive information regarding the fiscal year 2014-15 (FY15)
department base budgets to include current operations and services provided.
(Lauri Wingenroth, Budget and Research Manager)

Police Chief Geier presented the budget information for the Police Department.

*130 Full Time Employees

*Four Vacancies

*FY15 Total Budget: \$17,410,677

*Seven Divisions

FY15 Priority Based Budgeting Programs-132

Q1-7 (42% of Budget)

Q2-27 (33% of Budget)

Q3-47 (14% of Budget)

Q4-51 (11% of Budget)

Geier reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

- *New World Systems Updates
- *Property and Evidence Improvements-Warehouse, Impound Yard
- *Power DMS-Electronic Document/Policy Management System

FY15 Supplementals

- *Forensics Technician (with Associated Equipment) In Hiring Process
- *Two Police Officers (with Associated Equipment) In Hiring Process
- *Building Updates/Renovations-Completed
- *Special Assignments Unit Equipment Replacement, Safety Equipment-Completed

FY15 Challenges and Opportunities

- *Hiring and Recruitment
- *Shift Coverage/Vacancies
- *E-Citations Project (with Court)

Maureen Scott, City Clerk, presented City Clerk budget information.

- *Full Time Employees-6
- *FY15 Total Budget-\$764,331
- *One Division

FY15 Priority Based Budgeting Programs-23

- *Quartile 1-None
- *Quartile 2-3 (42% of Budget)
- *Quartile 3-18 (51% of Budget)
- *Quartile 4-2 (7% of Budget)

Scott reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

- *Improve Operational Processes and Enhance Services
- *Election Day Processes
- *Electronic Agenda Posting Board
- *Cross-Training of Staff

FY15 Supplementals

- *One-time only \$155,000 to cover the 2015 Primary Election and 2015 General Election if necessary.

FY15 Challenges and Opportunities

- *Increasing Demand for Records Management
- *Decrease in Voter Turnout
- *Election Laws Continuously Changing

Roric Massey, City Attorney, presented the Legal Services budget information.

- *Full Time Employees-9
- *FY15 Total Budget-\$1.4 million
- *Two Divisions

FY15 Priority Based Budgeting Programs-28

- Quartile 1-None
- Quartile 2-15% of Budget
- Quartile 3-56% of Budget
- Quartile 4-29% of Budget

Massey reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

- *Restructured Client Departments
- *Enhanced our Tracking processes and Prioritizations
- *Efficiently and Effectively Amend Citations

FY15 Supplementals

- *Legal Services has not submitted any supplementals for FY15

FY15 Challenges and Opportunities

- *Increased Development
- *Increased Workload with Static Personnel Growth
- *Increased Staff Turnover

Mayor Lord recessed the Work Session at 6:30 p.m.

Mayor Lord reconvened the Work Session at 6:51 p.m.

Dan Cotterman, Information Technology Director, presented budget information.

- *Full Time Employees-18
- *FY15 Total Budget-\$3.3 million
- *Three Divisions

FY15 Priority Based Budgeting Programs-25

- Quartile 1-21 (79% of Budget)
- Quartile 2- 4(21% of Budget)
- Quartile 3-None
- Quartile 4-None

Cotterman reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

- *Program Management

- *Cloud Computing
- *Infrastructure Procurement Savings
- *Applying LEAN Thinking
- *Wireless Connectivity

FY15 Supplementals

- *Business Analyst-Public Works (FTE-Full Time Employee)
- *Business Analyst-ERP-Enterprise Resource Plan (FTE)
- *Infrastructure Administrator (FTE)
- *Contract Technician (Temporary Contract)

FY15 Challenges and Opportunities

- *Keeping Systems and Data Secure
- *ERP Project
- *Asset Replacement Pace
- *Keeping up with Technology Changes
- *Competition for IT Staff in the Valley
- *Increased Interest in Mobile Technologies

Eddie Cruz, Court Administrator, presented Municipal Court budget information.

- *Full Time Employees-9
- *FY15 Total Budget-\$1,004,163
- *One Division

FY15 Priority Based Budgeting Programs-14

Quartile 1-None
Quartile 2-1
Quartile 3-7
Quartile 4-6

Cruz reviewed the FY15 key performance measures and efficiencies

FY15 Efficiencies

- *One-Stop-Shop Concept
- *Full Time Interpreter (Spanish)

FY15 Challenges and Opportunities

- *Educational Mandates
- *Legislative Changes
- *Increase in Jury Trials

Mark Flynn, Municipal Services Manager, presented budget information for Fleet, Facilities and Administration.

- *Full Time Employees-19

*FY15 Total Budget-\$4,697,473

*Three Divisions

FY15 Priority Based Budgeting Programs-37

Quartile 1-None

Quartile 2 (44% of Budget)

Quartile 3 (24% of Budget)

Quartile 4 (32% of Budget)

Flynn reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

*Increased Emphasis on Preventative Maintenance

>Fleet Mechanic I hired 09/08/14

>Facilities staff PM decreased non-scheduled maintenance calls for service

*Real-time Fuel Data Collection (network connectivity for monitoring)

>Decreased staff time in fuel system management

*Decreased Voyager Card Use for Local Fuel Purchases

>34% decrease in Voyager transactions, with 78% decrease in Voyager expenditures

FY15 Supplementals

*Fleet Mechanic

*Facilities Master Plan

*City Hall Monument and Wayfinding Signage

FY15 Challenges and Opportunities

*ERP Fleet/Facilities Work Orders/Inventory

*Citywide Facility/Space Requirements

*Facilities Master Plan

*Increased User Requests for Service

*Application of Technology in Fleet and Facilities

Water Resources Manager Mark Holmes presented on water, and Mark Seamans presented budgeting information for the Wastewater Department.

*Full Time Employees-45

*FY15 Total Budget-\$10,817,188

*Two Divisions

Total FY15 Priority Based Budgeting Programs for Water and Wastewater

Quartile 1- 56% of Budget

Quartile 2- 12% of Budget

Quartile 3- 26% of Budget

Quartile 4- 6% of Budget

Priority Based Budgeting Programs for Wastewater-37

Quartile 1-9
Quartile 2-8
Quartile 3-15
Quartile 4-5

Priority Based Budgeting Programs for Environmental-40

Quartile 1-6
Quartile 2-6
Quartile 3-20
Quartile 4-8

Priority Based Budgeting Programs for Water Resources-30

Quartile 1-4
Quartile 2-13
Quartile 3-13
Quartile 4-None

Holmes reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

- *Savings on Banked Water-\$326,126 (FY to date)
- *Projected Ballpark Complex savings of \$200,000 a year by using remediated water
- *Developed internal monitoring for two production wells to reduce reliance on CAGR (Groundwater Replenishment District)
- *Projected increase in capacity at GWRF (Groundwater) due to new filters

FY15 Supplementals

- *Construct Block Wall at Well Site 19
- *Water Distribution Main Repair/Replacement
- *Portable Standby Generator
- *Second Influent Screen at Rainbow Valley WRF (Water Reclamation Facility)
- *South Digester Lid Replacement at Corgett WRF
- *PLC/SCADA (Programmable Logic Controller/Supervisory Control and Data Acquisition) System Replacement

FY15 Challenges and Opportunities

- *IWMP (Integrated Water Master Plan) Development
- *Utility Rate Study
- *ERP (Enterprise Resource Plan) Implementation
- *Renewal of Designation of Assured Water Supply Application

Mark Seamans, Environmental Services Manager, presented budget information for Sanitation.

- *Full Time Employees-6
- *FY15 Total Budget-\$5,829,185
- *One Division

FY15 Priority Based Budgeting Programs-11

Quartile 1-None

Quartile 2-4

Quartile 3-4

Quartile 4-3

Seamans reviewed the FY15 key performance measures and efficiencies.

FY15 Efficiencies

*Moved Household Hazardous Waste event to Goodyear Ballpark

>Reduced waiting time for residents by one minute

>Increased removal of hazardous waste from the waste stream

>Higher number of participants

*Reduced employee turnover by converting temporary position to FTE.

FY15 Supplementals

*Sanitation Worker I for Bulk Program

*Grapple Tractor Replacement

>Completed October 2014

>Less out of service time

>Increased productivity

>Increased safety for the operator

FY15 Challenges and Opportunities

*Bulk disposal contract negotiations for renewal

*Planning for the City to assume the container maintenance program

*Worked closely with Waste Management to minimize number of callbacks

*Growth and increase in collection

4. INFORMATION

None

5. ADJOURNMENT

There being no further business to conduct, Mayor Lord adjourned the Work Session at 8:32 p.m.

Maureen Scott, City Clerk

Georgia Lord, Mayor