



Meeting Minutes

City Council Subcommittee: Audit

Thursday, April 10, 2014

7:15 AM

Goodyear City Hall, Rm. 125
190 N. Litchfield Rd.
Goodyear, AZ 85338

1. CALL TO ORDER

Finance Director Larry Lange called the meeting to order at 7:15 a.m.

2. ROLL CALL

Present: 4 - Vice Mayor Pizzillo, Councilmember Lauritano, Councilmember Stipp and City Manager Dalke

Staff Present: Finance Director Larry Lange, Controller Rebecca Chitwood, Procurement Manager Jacque Behrens, Administrative Services Supervisor Anna Dizack and Assistant to the Council Matthew Ligouri

3. APPROVE MINUTES

None.

4. CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR

None.

5. OLD BUSINESS

None.

6. NEW BUSINESS

6.1 Introduction of new Controller Rebecca Chitwood.

The City's new Controller, Rebecca Chitwood, was introduced. Chitwood provided some information on her professional background.

6.2 Receive and discuss recommendation from evaluation committee on contract award for financial audit services.

Finance Director Larry Lange reviewed the financial auditor Request for Proposal (RFP) process and stated that the City received proposals from six different audit firms. Evaluation committee members, which included City Manager Brian Dalke, Lange, and City Controller Rebecca Chitwood, reviewed and scored the six proposals independently and then met with

Procurement Manager Jacque Behrens to review the scores as a group.

The Evaluation Committee recommended Heinfeld, Meech & Co. P.C. as the City's financial audit firm for fiscal years 2014 through 2016. Heinfeld, Meech & Co. P.C. specializes in auditing and consulting services to local governmental entities and provides services to many Arizona municipalities. The contract with Heinfeld, Meech & Co. P.C. would have a cost savings of about \$50,000 over the next three years in total for the City and the Community Facilities Districts (CFDs).

Lange stated that staff would post the Notice of Intent to award the bid on the City's website that day, which would start the ten-day protest period. The Audit Committee's recommendation for the financial audit services is scheduled for Council approval at the April 28, 2014 Regular Meeting.

MOTION BY Vice Mayor Pizzillo, SECONDED BY Councilmember Stipp, to ACCEPT the recommendation as presented by the Evaluation Committee. The motion carried by the following vote:

Ayes: 4 - Vice Mayor Pizzillo, Councilmember Lauritano, Councilmember Stipp and City Manager Dalke

7. INFORMATION ITEMS

None.

8. ADJOURNMENT

There being no further business to discuss, Finance Director Lange adjourned the meeting at 7:40 a.m.

Respectfully Submitted by:

Anna Dizack, Administrative Services Supervisor

Larry Lange, Finance Director

Date: _____