

AGENDA ITEM #: \_\_\_\_\_

DATE: February 10, 2020

CAR #: 2020-6844



## CITY COUNCIL ACTION REPORT

**SUBJECT:** Approve Budget Transfer for Western Avenue

**STAFF PRESENTER(S):** Christine Smith, Deputy Public Works Director

**OTHER PRESENTER(S):** Sumeet Mohan, Deputy Engineering Director

**Summary:** Approval of this budget transfer will authorize work that is necessary to dispose of the three city-owned buildings located at Litchfield Road and Western Avenue.

**Recommendation:** Approve a budget transfer to reduce the FY2020 one-time General Fund budget for the Van Buren Street improvement project (Sarival to Yuma) by \$293,500 and to use \$119,900 of those savings to fund and create a new Western Avenue Property Capital Improvement Program (CIP) project.

**Fiscal Impact:** A new capital project will be needed in the amount of \$119,900 to complete this unanticipated work. The Van Buren Street Project (Sarival to Yuma) is fully complete and reflects FY2020 budget savings of the \$293,500 in one-time general funds. It is recommended that \$119,900 of the Van Buren Street project savings be transferred to pay for this new project.

### Background and Previous Actions

On May 20, 2019, the Council provided direction on the future usage of the three city-owned Western Avenue properties. The direction was to create two lots from the three parcels so they could be disposed of separately. This requires both a Minor Land Division (“MLD”) to create the lots and work on the existing structures needed if the lots were to be fully separated. The MLD that will create the two lots is being brought before Council in a separate action during this meeting.

Staff was also directed to work with the Fire Fighters Charity Association to provide for the conveyance of the city’s original fire station (the Fire Station Site) to the Firefighters Charity Association for use as a museum. Following the approval of the MLD referred to herein and the approval of the budget transfer that will allow staff to complete the work necessary to separate the Fire Station Site from the other structure on the Western Avenue Properties, staff will begin negotiations on the terms of the conveyance for the Fire Station Site and will be working on the sale of the remaining parcel.

## **Staff Analysis**

These city owned Western Avenue structures were not developed as separate stand-alone structures. The structures share utilities and were not developed to meet set back requirements along the lot lines that will be created by the MLD. In order to create the two independent parcels, staff must make the following improvements to the property:

- Remove existing columns and porch roof overhang from one building to meet property setback requirements
- Supply and install electrical materials to separate the buildings' power sources so that each property is serviced independently

Based on the properties' age and condition, the project includes a contingency to address any unforeseen issues related to remediation.

## **Attachments**

- Presentation