

AGENDA ITEM #: _____

DATE: November 4, 2019

CAR #: 2019-6804



CITY COUNCIL ACTION REPORT

SUBJECT: Amend Chapter 26 of the Goodyear City Code to update Special Event provisions and deadlines

STAFF PRESENTER(S): Darcie McCracken, City Clerk

OTHER PRESENTER(S):

Summary: To amend provisions in the Special Events Ordinance by clarifying deadlines and updating regulations to current practices.

Recommendation:

ADOPT RESOLUTION NO. 2019-2007 DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE CITY CLERK AND TITLED “AMENDMENT TO CHAPTER 26 OF THE GOODYEAR CITY CODE – SPECIAL EVENTS AMENDING SECTIONS 26-1-4 EXCEPTIONS; 26-2-1 PERMIT APPLICATION AND PROCESS.”

ADOPT ORDINANCE NO. 2019-1456 AMENDING CHAPTER 26, SPECIAL EVENTS, OF THE GOODYEAR CITY CODE BY AMENDING SECTIONS 26-1-4 EXCEPTIONS; 26-2-1 PERMIT APPLICATION AND PROCESSING; PROVIDING FOR CORRECTIONS, SEVERABILITY AND AN EFFECTIVE DATE.”

Fiscal Impact: There is no impact to the budget associated with the approval of this City Code amendment.

Background and Previous Actions

City Code Chapter 26: Special Events provide necessary regulations that balance the competing interests at issue with community events. Ordinance 14-1301 was adopted on June 23, 2014 and established Chapter 26, setting the minimum standards for event participants, neighboring property owners and businesses, the City and its residents, and the general public. Ordinance 15-1322 amended the Special Event Ordinance to clarify necessary regulations and eliminate excessive provisions.

As the city grows and a greater variety of events are hosted within Goodyear, certain practices within the Special Event Ordinance must be updated. Applicants have expressed confusion over certain deadlines and there have been several events that have caused the City Clerk’s Office to reflect upon the regulations governing Special Events. The exceptions for Special Event Permits

have not been accounted for, especially concerning liquor licenses. This amendment to Chapter 26 would alleviate the confusion and streamline certain processes.

Staff Analysis

1. Amendment of Section 26-1-4

Exceptions of a Special Event Permit applies to School Events, First Amendment Events, City Sponsored Events and events held at the Goodyear Spring Training Complex. A stipulation was added for City Sponsored Events and School Events in order to regulate the liquor license application process.

Resolution No. 2018-1889 delegated authority to the City Clerk to make recommendations regarding Special Event Liquor Licenses. The current practice for Special Event Liquor License processing is the submittal of the State's application with a Special Event Permit application to the Special Event Review Committee. After approval from the Review Committee, the City Clerk endorses the State's application, which is then returned to the applicant. This amendment would stipulate that City Sponsored Events and School Events are exempt from the Special Events Requirement unless they require a Special Event Liquor License in order to remain consistent with the delegated authority as per Resolution No. 2018-1889.

2. Amendment of section 26-2-1

With the increase in larger Special Events, clarification is needed regarding the deadlines for Special Event Permit applications involving road closures. Rather than the distance of road closures determining deadline dates, the Engineering Department approved a blanket deadline based on the number of jurisdictions the Special Event will involve. Multiple jurisdiction Special Events are rare but require a great deal of planning. Therefore, the deadlines for Special Events involving road closures have been amended as follows:

- a. For Special Events that involve road closures and no more than one other jurisdiction, a Special Event application shall be filed at least 90 days before the day of the event
- b. For Special Events that involve road closures and two or more jurisdictions, a Special Event application shall be filed at least 180 days before the day of the event.

The second change within section 26-2-1 would allow for email correspondence to the applicant regarding the approval or denial of a Special Event application. The City Code currently states that written notification must be mailed, or in the case of a denial, hand delivered or certified mail. The updated version of the Code will allow for email or mail correspondence as the majority of correspondence regarding Special Events occurs electronically, in person or over the phone.

Attachments

1. Ordinance
2. Resolution
 - a. Exhibit A