



Meeting Minutes

Fire Public Safety Personnel Retirement Board

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Thursday, August 8, 2019

8:00 AM

City Hall - Room 204  
190 N. Litchfield Rd.  
Goodyear, AZ 85338

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**CALL TO ORDER**

Chairman Kaino called the meeting to order at 8:02 a.m.

**ROLL CALL**

**Present** 4 - Chairman Laura Kaino, Vice Chairman Michael Stewart, Boardmember Patrick Doyle, and Boardmember Jay Mathias

**Excused** 1 - Boardmember Joe Hernandez

**MOTION BY Boardmember Mathias, SECONDED BY Boardmember Doyle, to EXCUSE Boardmember Hernandez. The motion carried by the following vote:**

**Aye:** 4 - Chairman Kaino, Vice Chairman Stewart, Boardmember Doyle and Boardmember Mathias

**Excused:** 1 - Boardmember Hernandez

Staff Present: Board Secretary Darcie McCracken and City Clerk Specialist Raquel Shackelford

**CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR**

None.

**APPROVE MINUTES**

1. [MINUTES](#) Approve draft minutes of the Fire Public Safety Personnel Retirement Board meeting held on July 11, 2019.  
[2019-60](#)

**MOTION BY Vice Chairman Stewart, SECONDED BY Boardmember Doyle, to APPROVE the minutes for the meeting held on July 11, 2019. The motion carried by the following vote:**

**Aye:** 4 - Chairman Kaino, Vice Chairman Stewart, Boardmember Doyle and Boardmember Mathias

**Excused:** 1 - Boardmember Hernandez

## OLD BUSINESS

2. Discussion and possible action on Board process for Disability applications.

Board Secretary McCracken reviewed the processes used by Mesa, Phoenix and Tucson. The key differences noted with Phoenix and Tucson is they have dedicated personnel to handle the pension board and Mesa handles disability and retirement applications but does not manage the Council agenda.

Boardmembers discussed the information and outlined their concerns with the process. Concerns included some applications not getting submitted to the Clerk timely and an appearance of a conflict of interest with Human Resources managing the disability process as well as managing the workman's compensation process.

The Board continued discussing how to move forward. The suggestion was made to map the processes for opportunities for improvement and streamlining. It was also requested to include how long each step could take so both the Board and the pension members would be aware of how long each step and process would take.

The Board requested that information be compiled and brought back to a meeting in mid-October for discussion and possible action.

Boardmember Doyle reviewed the questions he had with the current Board Rules of Procedure. The questions included not receiving any psychological report, the purchase of service credit not being reviewed by the Board, adding the retention of the records associated with the Board to the procedures, adding the third-party administrator to the procedures, and adding a way to come back in sixty months to reevaluate the member for catastrophic disabilities. Board Secretary McCracken added that she would reach out to the Board Attorney for information regarding these questions.

## NEW BUSINESS

### EXECUTIVE SESSION

**Pursuant to A.R.S. § 38-431.03(A)(1), (2) and/or (3), the Fire Public Safety Personnel Retirement Board may vote to convene into executive session to discuss or consider personnel matters, review and discuss confidential records exempt by law from public inspection, including medical evaluations, and/or to consult with the Board's Attorney for legal advice.**

**MOTION BY Boardmember Doyle, SECONDED BY Boardmember Mathias, to CONVENE into Executive Session. The motion carried by the following vote:**

**Aye:** 4 - Chairman Kaino, Vice Chairman Stewart, Boardmember Doyle and Boardmember Mathias

**Excused:** 1 - Boardmember Hernandez

3. Medical Evaluation for New Fire Personnel - Dylan Means
4. Medical Evaluation for New Fire Personnel - Luis Saenz

The Board entered into Executive Session at 9:05 a.m.

The Board adjourned the Executive Session at 9:07 a.m.

Chairman Kaino reconvened the Board meeting at 9:07 a.m.

#### **NEW HIRE MEMBERSHIP APPLICATIONS**

5. Dylan Means
6. Luis Saenz

**MOTION BY Boardmember Doyle, SECONDED BY Boardmember Mathias, to ACCEPT the New Hire Applications for Dylan Means and Luis Saenz for admission into the Public Safety Retirement System with no pre-existing conditions. The motion carried by the following vote:**

**Aye:** 4 - Chairman Kaino, Vice Chairman Stewart, Boardmember Doyle and Boardmember Mathias

**Excused:** 1 - Boardmember Hernandez

#### **SEPARATIONS**

7. Ryan Cameron

**MOTION BY Boardmember Doyle, SECONDED BY Vice Chairman Stewart, to ACKNOWLEDGE the separation of Ryan Cameron in June of 2019 from the city of Goodyear. The motion carried by the following vote:**

**Aye:** 4 - Chairman Kaino, Vice Chairman Stewart, Boardmember Doyle and Boardmember Mathias

**Excused:** 1 - Boardmember Hernandez

#### **INFORMATION ITEMS**

Boardmember Mathias shared that a family member of Austin Peck relayed through others that they were appreciative of the hard work completed by the Board on the disability application.

**NEXT MEETING**

The next meeting will be held in mid-October to discuss the process mapping, unless business is required prior to then.

**ADJOURNMENT**

There being no further business to discuss, Chairman Kaino adjourned the meeting at 9:10 a.m.

Respectfully Submitted by:

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Darcie McCracken, Board Secretary

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Laura Kaino, Chairman

Date: \_\_\_\_\_