

ARTICLE 2-4 Council Procedure

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2-4-1 OPEN MEETINGS.

All meetings of the Council shall be called, noticed and conducted in accordance with the Open Meetings Law of the State of Arizona being A.R.S. §§ 38-431 through 38-431.09.

(Prior Code, § 2-4-1)

2-4-2 REGULAR MEETINGS.

Regular meetings of the Council shall be held on the second and fourth Mondays of each month. The location and the starting time shall clearly be identified on the agenda of the meeting and posted on the City's website. Notice of a change of any meeting place, date or time shall be given as required by law.

(Prior Code, § 2-4-2) (Am. Ord. 97-595, passed --; Am. Ord. 01-756, passed 5-2-2001; Am. Ord. 02-784, passed 1-28-2002; Am. Ord. 03-860, passed 8-11-2003; Am. Ord. 11-1251, passed 12-12-2011; Am. Ord. 16-1330, passed 7-11-2016; Am. Ord. 18-1392, passed 7-9-2018)

2-4-3 RECESSED MEETING.

A recessed meeting is the continuation of a regular or special meeting that is recessed prior to adjournment; the date, time and place of the resumption of the meeting shall be announced prior to such recess.

(Prior Code, § 2-4-3) (Am. Ord. 11-1251, passed 12-12-2011)

2-4-4 SPECIAL MEETINGS.

Special meetings may be called as provided in Charter, Article II, Section 17.

(Prior Code, § 2-4-4)

2-4-5 EXECUTIVE SESSIONS.

Executive sessions of the Council shall be subject to call and notice as provided in the open meetings law. An executive session may be held before, during or after a regular or special meeting of the Council or at such other time as the Council shall determine.

(Prior Code, § 2-4-5) (Am. Ord. 11-1251, passed 12-12-2011)

2-4-6 COUNCIL WORK SESSIONS.

The Council may convene work sessions at such times and at such places as it may find convenient subject to the open meetings law. The business to be considered shall be stated in the notice, and no formal action shall be taken on any matter considered at a work session.

(Prior Code, § 2-4-6)

2-4-7 PUBLIC HEARINGS.

The Council may call a public hearing to receive evidence on any matter properly before it. A public hearing shall be subject to the open meetings law and may be held before, during or after a meeting of the Council or at such other time as the Council may deem expedient. The agenda for a public hearing shall be in substantially the form specified in the City Council Meetings Rules of Procedure as adopted by resolution of the City Council.

(Prior Code, § 2-4-7) (Am. Ord. 18-1392, passed 7-9-2018)

2-4-8 QUORUM; ATTENDANCE OF COUNCIL MEMBERS; ATTENDANCE OF OFFICERS.

(A) A quorum shall consist of a majority of the members of the Council, which includes the Mayor.

(B) All members of the Council, including the Mayor, are expected to be in attendance at all meetings of the Council unless excused for good cause. In the absence of a quorum, the meeting shall not be held, and the City Clerk shall announce the date of the next meeting, which may be on a date other than the next regularly scheduled meeting.

(C) The City Manager shall attend all meetings of the Council unless excused and shall have the

right to be heard, shall present recommendations of the administration to the Council and shall provide information on city business to the Council as may be requested.

(D) The City Attorney shall attend all meetings of the Council unless excused and shall give opinions on questions of law on matters pertaining to city business. The City Attorney shall act as parliamentarian to the Council.

(E) The City Clerk shall attend all meetings of the Council unless excused, shall keep the official journal of the Council and perform such other duties as may be requested by the Council.

(F) The Council may require the attendance at any meeting of any other officer or employee of the city with respect to matters within that person's competence regarding the affairs of the city.

(Prior Code, § 2-4-8) (Am. Ord. 11-1251, passed 12-12-2011)

2-4-9 AGENDA; ORDER OF BUSINESS.

The requirements for agendas and order of business for the meetings of the City Council shall be established in the City Council Meetings Rules of Procedure as adopted by resolution of the City Council.

(Prior Code, § 2-4-9) (Am. Ord. 92-451, passed 1-14-1992; Am. Ord. 11-1251, passed 12-12-2011; Am. Ord. 16-1330, passed 7-11-2016; Am. Ord. 18-1392, passed 7-9-2018)

2-4-10 VOTING.

The requirements for voting in the meetings of the City Council shall be established in the City Council Meetings Rules of Procedure as adopted by resolution of the City Council.

(Prior Code, § 2-4-10) (Am. Ord. 99-678, passed - -; Am. Ord. 11-1251, passed 12-12-2011; Am. Ord. 18-1392, passed 7-9-2018)

2-4-11 BOARDS, COMMITTEES AND COMMISSIONS.

The Council may create such boards, committees and commissions, standing or special, as it deems necessary. They shall consist of as many members and perform such duties as the Council may require and shall exist at the pleasure of the Council.

(Prior Code, § 2-4-11)

2-4-12 SUSPENSION OF RULES.

Any of the provisions of this article may be temporarily suspended in connection with any matter under consideration by a recorded vote of three fourths of the members present; provided, however, that this section shall not be construed to permit any action contrary to law.

(Prior Code, § 2-4-12)

