

AGENDA ITEM #: _____

DATE: October 22, 2018

CAR #: 2018-6460A

**CITY OF GOODYEAR
COUNCIL ACTION REPORT**

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| SUBJECT: Approve and Authorize the City Manager to execute the Letter of Intent for Ambulance Transport Services. | STAFF PRESENTER: Paul Luizzi, Fire Chief |
| | CASE NUMBER: None |
| | OTHER PRESENTER: None |

PROPOSED ACTION:

Approve and authorize the City Manager, or her designee, to execute the Letter of Intent for Ambulance Transport Services for the city of Goodyear following the close of the protest period on October 25, 2018.

BACKGROUND AND PREVIOUS ACTIONS:

On March 2010 staff presented Council Action Report 11-4578 to City Council to adopt the Ambulance Transport Services Contract (CX-1758-11 Southwest Ambulance Agreement). The initial ambulance transport contract was created in 2009, however Arizona Department of Health Service Bureau of EMS had several revisions which delayed the actual execution of the contract until 2011.

On September 17, 2018 City posted a Request for Qualifications (RFQ) #19-4499 for qualified vendors to submit their credentials and coverage plan to provide emergency transport services to the City of Goodyear. The City received only one proposal from Maricopa Ambulance and they demonstrated their qualifications to serve as the City's emergency transport vendor. On October 15, 2018 the City posted its intent to award the contract to Maricopa Ambulance. Under the City Procurement Code, there is a mandatory protest period, which will expire on October 25, 2018.

The Letter of Intent establishes the general framework of a formal emergency services transport agreement with a term of 4 years from its effective date and would provide emergency ambulance coverage 24 hours a day 7 days a week for the City. This will be accomplished through the strategic deployment of 4 ambulances throughout the City. Maricopa Ambulance agrees to provide or arrange for ground ambulance transport services based upon the following provisions:

- 2 ground ambulances for 24 hour/7 day per week 911 ambulances dedicated to Goodyear.
- 1 ground ambulance for 12 hour/7 day per week 911 ambulance dedicated to Goodyear.
- 1 flex ambulance (inter-facility and 911) for 24 hour/7 day per week located in the city of Goodyear.
- 1 flex ambulance (inter-facility and 911) for 12 hour/7 day per week located in the city of Goodyear.

The agreement also allows for city of Goodyear to actively seek to obtain a Certificate of Necessity (CON) from the Arizona Department of Health Services so that it may operate its own emergency transport ambulance service.

The agreement has response performance measures that the contractor must adhere to, the contractor also agrees to pay for all 911 Phoenix Fire Alarm dispatches through the Goodyear Fire Department and the contractor agrees to pay the City any time one of the fire department paramedics rides in with a patient to the hospital.

Following the approval of the Letter of Intent, the City and Maricopa Ambulance will submit the draft emergency services transport agreement to the Arizona Department of Health Services (“DHS”) for administrative review and approval. Once DHS approves the draft agreement, the agreement will be presented to the City Council for formal consideration, and if approved, is anticipated to become effective in February 2019, when the agreement with our current vendor expires.

STAFF ANALYSIS:

The proposed Letter of Intent has the necessary facets to provide for emergency ambulance coverage for the city of Goodyear.

FISCAL ANALYSIS:

The Letter of Intent has no financial impact. We anticipate that the final ambulance services contract will allow for some revenue for the City, similar to the revenue that we recover with our current ambulance transport contract. The three-year average revenue is \$118,847 for ride-in fees from our current ambulance transport contract. The fee is regulated by the State of Arizona Bureau of Emergency Medical Services and will be established in the new contract.

RECOMMENDATION:

Approve and Authorize the City Manager, or her designee, to execute the Letter of Intent for Ambulance Transport Services.

ATTACHMENTS:

Council Action Report #11-4578
CX-1758-11 Southwest Ambulance Agreement
Letter of Intent
Request for Alternative Procurement