

**CITY OF GOODYEAR
COUNCIL ACTION REPORT**

SUBJECT: Adopt the 2018 City of Goodyear, Arizona City Council Meetings Rules of Procedure revised July 2018 and accompanying City Code changes.	STAFF PRESENTER: Darcie McCracken, City Clerk CASE NUMBER: None. OTHER PRESENTER: None.
---	--

PROPOSED ACTION:

1. ADOPT ORDINANCE NO. 2018-1392 AMENDING ARTICLES 2-4 (COUNCIL PROCEDURE) AND 2-5 (ORDINANCES AND RESOLUTIONS) OF THE GOODYEAR CITY CODE, AND PROVIDING FOR CORRECTIONS, SEVERABILITY AND AN EFFECTIVE DATE.
2. ADOPT RESOLUTION NO. 2018-1879 ADOPTING THE REVISED CITY OF GOODYEAR, ARIZONA CITY COUNCIL MEETINGS RULES OF PROCEDURE DATED JULY 2018.

BACKGROUND AND PREVIOUS ACTIONS:

Article II-Section 18, of the City Charter states that Council shall, by Ordinance, determine its own rules, order of business and agenda requirements subject to provisions of the Charter. The Mayor and Council previously adopted ordinances governing the procedures of council meetings, which are codified in Chapter 2 of the City Code. Article 2-4 addresses Council Procedure and Article 2-5 addresses Ordinances and Resolutions.

Most recently, on July 11, 2016 the Goodyear City Council:

- adopted Resolution No. 2016-1763 amending and adopting the city of Goodyear, Arizona Rules of Procedure and,
- adopted Ordinance No. 2016-1330 amending articles 2-4-2 and 2-4-9 of the Goodyear City Code.

STAFF ANALYSIS:

The Goodyear City Code serves as a high-level overarching regulatory document. Staff would like to amend City Code Articles 2-4 and 2-5 to refer all Council meeting processes to the Council Rules of Procedure “Council Rules” document.

Staff has noted inconsistencies between City Code and the Council Rules document. By updating the code to refer to the document these inconsistencies are addressed. Additionally a number of daily processes administered by the Clerk’s Office were listed in the Council Rules document. This practice would require staff to get Council approval to change simple processing updates. In keeping with Best Practices, all internal processing references have been removed, which will allow for timely process improvements.

FISCAL ANALYSIS:

There is no fiscal analysis associated with this item.

RECOMMENDATION:

Adopt Ordinance 2018-1392 to amend sections within Goodyear City Code Articles 2-4 and 2-5 and Adopt Resolution 2018-1879 to amend the City of Goodyear Rules of Procedure.

ATTACHMENTS:

1. Red lined version of Article 2-4 and 2-5
2. Red lined Rules of Procedures
3. Summary of Changes
4. Ordinance
5. Resolution
 - a. Exhibit A – Final Rules of Procedure