



## City of Goodyear

See meeting location  
below

### Meeting Minutes

#### Self-Insured Healthcare Trust Board

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Thursday, August 24, 2017

2:00 PM

Goodyear City Hall  
190 N. Litchfield Rd., Room 230  
Goodyear, AZ 85338

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The meeting was moved from Room 230 to Room 117. Signs were placed on the door of Room 230 directing people to Room 117 for the meeting. Also, the Goodyear City Hall receptionist was advised that the meeting location was changed and directed attendees to Room 117.

**1. CALL TO ORDER**

Human Resources Director Lyman Locket called the meeting to order at 2:00 p.m.

**2. ROLL CALL**

**Present:** 5 - Chairman Balsan, Vice Chairman Foster, Secretary Preyer-Bonton, Boardmember Newcomer and Boardmember Sandstrom

Staff Present: Human Resources Director Lyman Locket, City Clerk Darcie McCracken, Total Compensation Administrator Jeanni Ruddy, Accounting Supervisor Christen Wilcox

Others Present: CIGNA Strategic Account Executive Erica Emmons, Leavitt Group Benefits Services of Arizona Managing Principal Rick Shuckerow

**3. APPROVE MINUTES**

None.

**4. CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR**

None.

**5. OLD BUSINESS**

None.

**6. NEW BUSINESS**

**6.1 Appoint Board President**

The President and Vice President was listed in error and it should have read Chairman and Vice Chairman. We will be voting for the board positions of Chairman and Vice Chairman.

**MOTION BY Boardmember Sandstrom, SECONDED BY Boardmember Newcomer, to APPOINT Boardmember Balsan as Board Chairman. The motion carried by the following vote:**

**Ayes:** 5 - Chairman Balsan, Vice Chairman Foster, Secretary Preyer-Bonton, Boardmember Newcomer and Boardmember Sandstrom

6.2 Appoint Board Vice President

**MOTION BY Boardmember Preyer-Bonton, SECONDED BY Boardmember Newcomer, to APPOINT Boardmember Foster as Board Vice Chairman. The motion carried by the following vote:**

**Ayes:** 5 - Chairman Balsan, Vice Chairman Foster, Secretary Preyer-Bonton, Boardmember Newcomer and Boardmember Sandstrom

6.3 Appoint Board Secretary

**MOTION BY Vice Chairman Foster, SECONDED BY Boardmember Newcomer, to APPOINT Boardmember Preyer-Bonton as Board Secretary. The motion carried by the following vote:**

**Ayes:** 5 - Chairman Balsan, Vice Chairman Foster, Secretary Preyer-Bonton, Boardmember Newcomer and Boardmember Sandstrom

6.4 Approve Trust Document To Move Forward To City Council Approval

Human Resources Director Lyman Locket reviewed the Trust Document with the Board. He reminded the Board that they are an Advisory Board and that City Council makes the final decision on items as noted in the Trust Document.

Boardmember Sandstrom recommended changing the word "Council" to "Goodyear" in the following areas: Sections 4.02.(a), 4.02.(b), 4.02.(c), 4.03.(b), 4.03.(d), 4.03.(g)(i) third sentence, and 5.01.(a)(iii) sentences two and three.

**MOTION BY Boardmember Sandstrom, SECONDED BY Chairman Balsan, to APPROVE the Trust Document with noted changes. The motion carried by the following vote:**

**Ayes:** 5 - Chairman Balsan, Vice Chairman Foster, Secretary Preyer-Bonton, Boardmember Newcomer and Boardmember Sandstrom

6.5 Establish Future Meeting Schedule

Next meeting is scheduled on Wednesday, December 13, 2017 at 2:00 p.m. A meeting schedule will be established at the December 13, 2017 meeting.

6.6 Arizona Open Meeting Law/Meeting 101 Training

City Clerk Darcie McCracken provided training on Arizona Open Meeting Laws and how to conduct a meeting using Parliamentary Procedures/Robert's Rules.

6.7 Financial Overview

Accounting Supervisor Christen Wilcox explained to the Board that the Finance Department will provide financial statements to the Board at regularly held board meetings. The provided financial statements will assist the Board in meeting Section 4.02(h)(ii) of the Trust Document. Any questions concerning the financial statements or changes the Board would like to make to the financial statements can be addressed with the Finance Department as the Board reviews the financial statements.

6.8 Claims Experience Overview

Human Resources Director Lyman Locket provided the Board with Claims Report for July 2016 - June 2017.

6.9 Bio-Metric Screening and Health Risk Assessment

CIGNA Strategic Account Executive Erica Emmons provided Boardmembers with a copy of the Consultative Analytics for the city of Goodyear members covered by the CIGNA healthcare plans. She also provided a one-page overview of the most recent Biometric Screening results.

6.10 Overview of Wellness Programs and Other Cost Containment Initiatives

Total Compensation Administrator Jeanni Ruddy provided an overview of the city's health and wellness benefits, wellness initiatives and the city's onsite clinic.

**7. INFORMATION ITEMS**

None.

**8. ADJOURNMENT**

There being no further business to discuss, Chairman Balsan adjourned the meeting at 4:16 p.m.

Respectfully Submitted by:

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Lyman Locket, Human Resources Director

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Michael Balsan, Chairman

Date: \_\_\_\_\_