

**CITY OF GOODYEAR
COUNCIL ACTION REPORT**

SUBJECT: Appointment of Interim City Manager

STAFF PRESENTER: Lyman Locket,
Human Resources Director

CASE NUMBER: #17-6197

OTHER PRESENTER: None

PROPOSED ACTION:

Appoint an Interim City Manager effective January 6, 2018. The interim assignment will conclude when a new City Manager assumes the role.

BACKGROUND AND PREVIOUS ACTIONS:

The search for a new City Manager is underway and the process is moving at an accelerated pace. Based on our expected timeline we anticipate a gap of approximately one month between the departure of City Manager Brian Dalke and the start of the new City Manager. Brian's last day of employment will be January 5, 2018. Based on current recruitment process timeline, we would anticipate having a new City Manager in place around February 19, 2018.

During this vacancy period, Council will fill the City Manager position with an Interim City Manager.

STAFF ANALYSIS:

Per the City's Administrative Policies and Guidelines, employees serving in an acting/interim assignment receive either the entry of the pay range of the acting/interim position or a five (5) percent increase in pay, whichever is greater, for the duration of the assignment.

FISCAL ANALYSIS:

The FY18 budget did not anticipate costs associated with an interim City Manager and the department budget may not be adequate to absorb these costs. Budget and Research will work with department to identify opportunities for cost savings elsewhere in the budget. However, the use of contingencies or the increase in the FY18 General Fund beginning balance may be required to cover expenses that cannot be absorbed.

RECOMMENDATION:

Appoint an Interim City Manager effective January 6, 2018 until a new City Manager assumes the role.

ATTACHMENTS:

None