

AGENDA ITEM #: \_\_\_\_\_

DATE: October 3, 2016

COAC #: 16-5912

**CITY OF GOODYEAR  
CITY COUNCIL ACTION FORM**

**SUBJECT: Public Hearing for the  
Infrastructure Improvement Plan (IIP)  
Audit**

**STAFF PRESENTER:** Rebecca Chitwood,  
Controller

**CASE NUMBER:** N/A

**OTHER PRESENTER:** Jill Shaw,  
Engagement Partner, Heinfeld, Meech & Co.,  
PC

**RECOMMENDATION:**

1. Conduct a public hearing for the Infrastructure Improvement Plan (IIP) Audit.
  - a. Open public hearing
  - b. Staff presentation
  - c. Receive public comments
  - d. Close public hearing
2. Accept the Infrastructure Improvement Plan (IIP) Audit.

**PURPOSE:**

Hold public hearing and accept the Infrastructure Improvement Plan (IIP) Audit.

**BACKGROUND AND PREVIOUS ACTIONS:**

The IIP audit was conducted by Heinfeld and Meech & Co., PC for the period of August 1, 2014 - June 30, 2016. The procedures identified in the audit were agreed upon by the auditor and the management of the City of Goodyear in which was presented as the Independent Accountant's Report On Applying Agreed-Upon Procedures. The procedures performed meet the requirements of the statute and also meets the legislative intent behind it. The procedures consisted of the following:

- Collection of development impact fees in accordance with authorized fee schedules, ensuring that the same rate is charged on equivalent permits
- Expenditures of development impact fees on projects contained in the approved IIP
- Reporting any inequities in implementing the plan or imposing the development impact fee
- Comparing growth projections contained in the IIP with actual results
- Comparing projected building permits issued with actual results
- Appropriateness of Construction sales tax allocations
- Annual report compliance

**CURRENT POLICY:**

In accordance with Arizona Revised Statute (A.R.S.) 9-463.05, an audit shall be conducted by one or more qualified professionals who are not employees or officials of the municipality and who did not prepare the infrastructure improvements plan. The audit shall review the progress of the infrastructure improvements plan, including the collection and expenditures of development fees for each project in the plan, and evaluate any inequities in implementing the plan or imposing the development fee. The municipality shall post the findings of the audit on the municipality's website or the website of an association of cities and towns if the municipality does not have a website and shall conduct a public hearing on the audit within sixty days of the release of the audit to the public.

**STAFF ANALYSIS:**

The Audit Committee, Auditors and Finance staff have reviewed the Final IIP audit and find that they are in compliance with state law and city policies. They are in support of the proposed action.

**FISCAL ANALYSIS:**

There is no fiscal impact.

**ATTACHMENTS:**

1. Final Infrastructure Improvement Plan Audit.