



Meeting Minutes

**Goodyear Volunteer and Reserve Firefighter  
Retirement Trust (GVRFRT)**

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Tuesday, June 7, 2016

5:00 PM

14455 W. Van Buren St.  
Room GMC-D-101A and B  
Goodyear, AZ 85338

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**1. CALL TO ORDER**

Chairman Stipp called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

**Present:** 6 - Chairman Stipp, Secretary Luizzi, Boardmember Carson, Boardmember Farris, Boardmember Mathias and Boardmember Manning

Staff Present: City Clerk Maureen Scott, Interim Finance Director Chuck Odom, Finance Director Doug Sandstrom, and Administrative Assistant Jessica Hovland

Previous Finance Director Larry Lange resigned April 2016

Legal Counsel: Bill Sims III with Sims Murray, Ltd. participated via telephone

**3. APPROVE MINUTES**

Approve draft minutes of the Goodyear Volunteer and Reserve Firefighter Retirement Trust (GVRFRT) meeting held on February 23, 2016.

**MOTION by Boardmember Mathias, SECONDED by Boardmember Farris, to APPROVE the minutes with the one change to Section 6.2. (Board Comments). Should state "Boardmember Manning asked if anyone was interested in dissolving the board."**

**The motion carried by the following vote:**

**Ayes:** 6 - Chairman Stipp, Secretary Luizzi, Boardmember Carson, Boardmember Farris, Boardmember Mathias and Boardmember Manning

**4. CITIZENS COMMENTS/ APPEARANCES FROM THE FLOOR**

None.

**5. BUSINESS**

**5.1. Board Discussion, review and possible approval of the revised by-laws.**

Sims gave a background of the trust. In 1990, this plan was created solely for the benefit of

volunteer firefighters that are no longer working for the city. The plan was written for active members that were still part of this plan and is solely for the beneficiaries. The goal of this document is to have the current members of the trust manage the board instead of the city. The document is being revised to reflect the changes.

The revised by-laws have been reviewed and updated by the attorney, Interim Finance Director and Fire Chief and they are fine with the proposed changes. They felt the revised document seemed to be straightforward.

The board reviewed the proposed by-laws page by page.

Comments and Questions:

\*Page 5-Once By-Laws are approved, the only city support will include administrative support provided by the City Clerk's Office such as open meeting law notices, providing meeting locations, and documentation of meeting minutes at no cost to the Board of Trustees.

\*Page 11-The Board of Trustees will be supporting the plan, not the city.

\*Page 15-Indemnity of Board of Trustees: For actions and/or omissions occurring prior to the date of this agreement there will be an indemnity. It is recommended to obtain additional insurance.

\*Page 19-Composition of the Board-questioned "at least 3 members". If there is at least three, there could be four on the board and then it is problematic with an even numbered board. Consensus to change to a three member board.

\*Page 20-Board will contact City Clerk's Office when they want to schedule a meeting.

\*Page 30-(Section 11.2b) When board reaches less than three members, board will dissolve.

Next steps:

\*By-Laws need to go to Council for approval. Once approved, the board will need to schedule a meeting for the board to select members and officers.

**MOTION by Boardmember Manning, SECONDED by Boardmember Farris, to APPROVE the revised by-laws with the changes discussed. The motion carried by the following vote:**

**Ayes:** 6 - Chairman Stipp, Secretary Luizzi, Boardmember Carson, Boardmember Farris, Boardmember Mathias and Boardmember Manning

- 5.2. Select three board members to serve on the Board of Trustees and assign terms to each board member so that one board member has a one year term, one board member as a two year term and one board member has a three year term.**

This item will take place at the next board meeting.

- 5.3. Call the initial board meeting of the new Board of Trustees.**

This item will take place at the next board meeting.

**6. INFORMATION ITEMS**

Boardmembers stated they were not receiving quarterly reports and wasn't sure what information they should be receiving from Innes and Associates, the pension administrator. It was recommended to invite Innes and Associates to the next meeting to discuss expectations.

**7. ADJOURNMENT**

There being no further business to discuss, Chairman Stipp adjourned the meeting at 5:45 p.m.

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Paul Luizzi, Secretary

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Bill Stipp, Chairman

**CERTIFICATION OF MINUTES**

I hereby certify that the minutes are a true and correct copy of the minutes of the Goodyear Volunteer Reserve Firefighter Retirement Trust Board Meeting of the City of Goodyear, Arizona, held on 06/07/2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

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Secretary