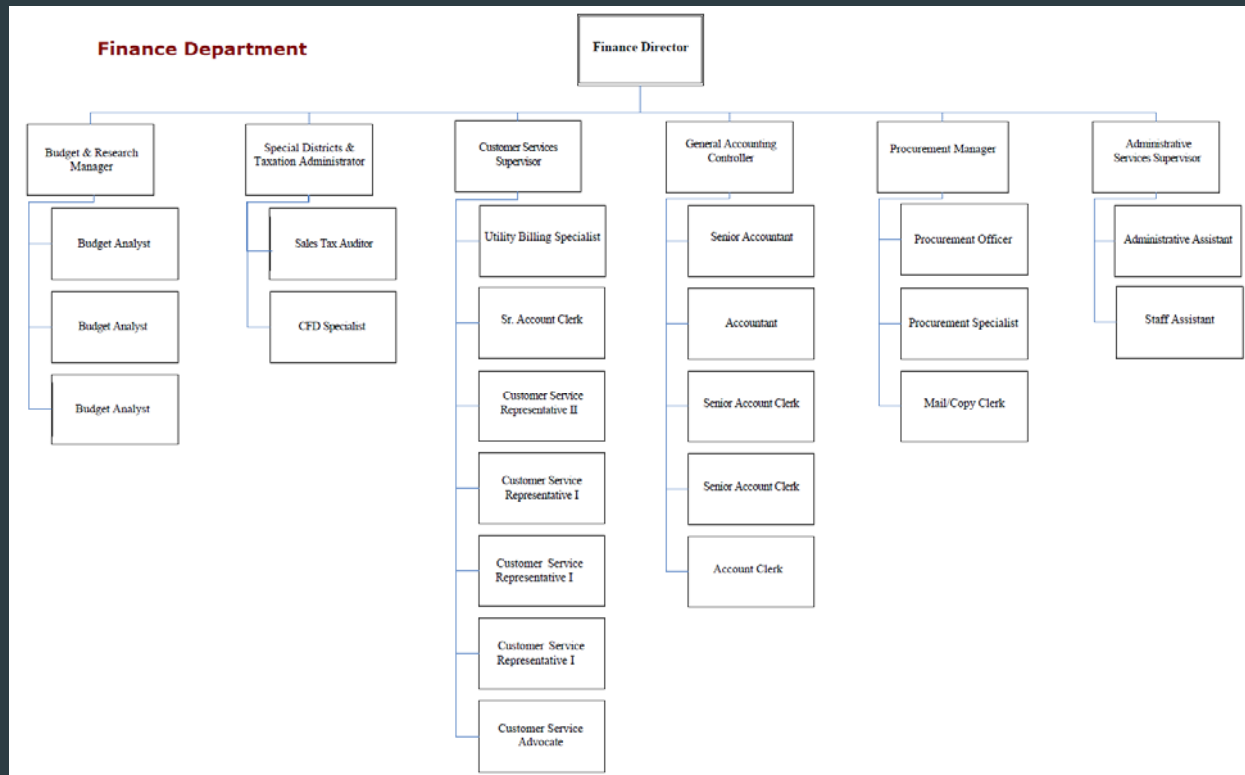


# Finance Department Base Budget Presentation

Larry Lange, Finance Director

# Organizational Structure



➤ Total FTEs: 29

➤ FY15 Total Budget:  
\$3.1 Million

# FY15 Total Budget and Personnel

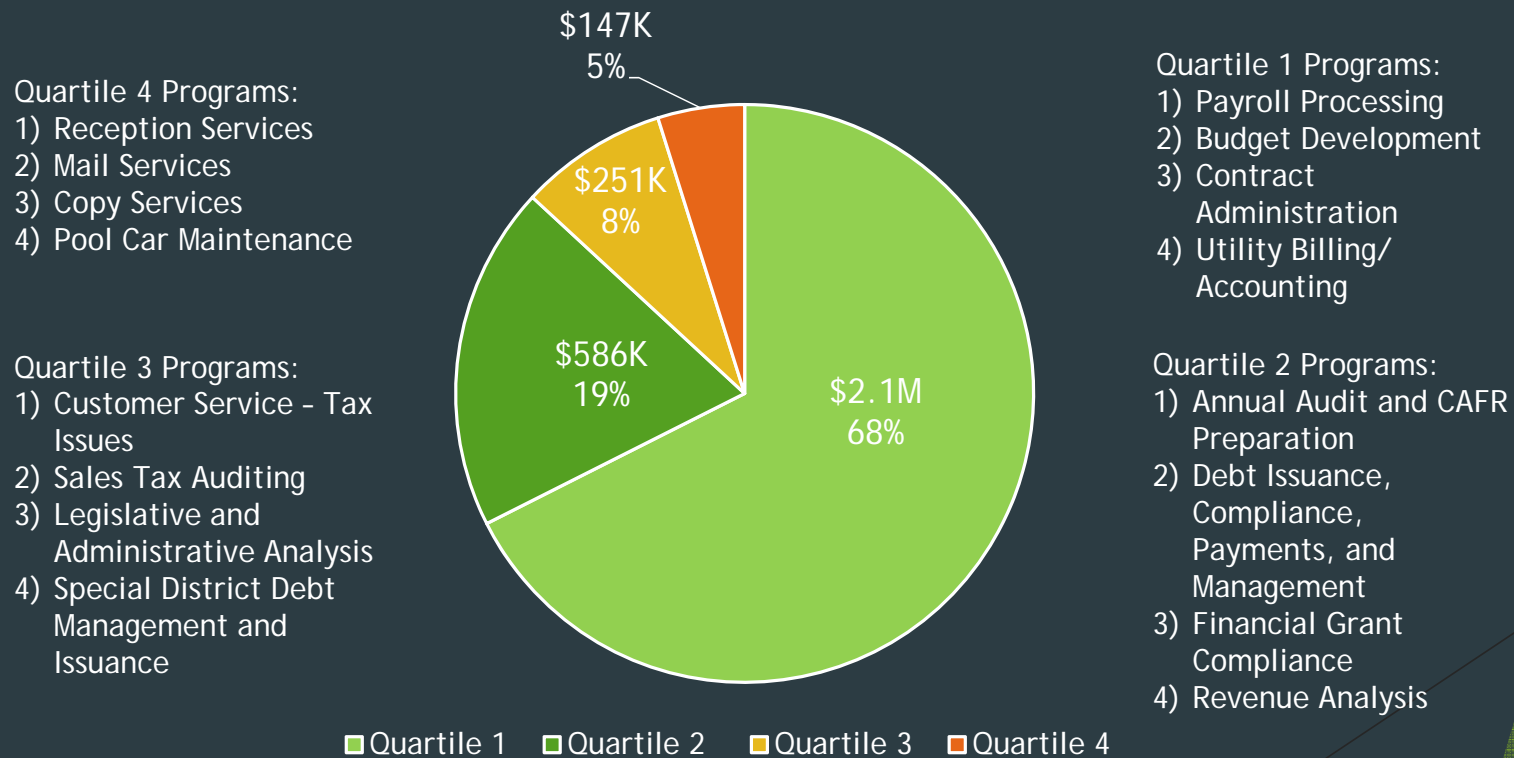


Division	Budget	Personnel
Administration & General Accounting	\$1,066,860	10
Special Districts & Taxation	\$317,012	3
Budget & Research	\$463,039	4
Customer Service	\$762,312	8
Procurement	\$333,747	3
Mail Room	\$92,263	1
One-Time Supplementals	\$25,000	0
Totals	\$3,060,233	29

- ERP involvement
- Asset management
- New auditors selected
- Utility rate study
- 5 new hires for existing positions, including new Budget Manager, this fiscal year



# FY15 Priority Based-Budgeting



# FY15 Key Performance Measures



Performance Measure	FY14 Goal	FY14 Result	FY15 Target
GFOA Distinguished Budget Presentation Award	Receive	Received October 2014	Receive
Present CAFR to Council by December 31 <sup>st</sup>	Present by December 31, 2014	Presented December 15, 2014	Present by December 31, 2015
Compliance with Council financial policies	100%	100%	100%
Standard & Poor's Bond Rating	AA-	AA	AA
Moody's Bond Rating	Aa2	Aa2	Aa2
Average call hold time (utilities customer svc)	00:03:00	00:01:44	00:03:00

# FY15 Efficiencies



- ▶ Reconciled Paymode accounts to reduce processing time
- ▶ Developing secure applications and request forms to eliminate steps, paperwork in, and staff time required in utility account processing
- ▶ Streamlined website solicitation postings

# FY15 Supplementals

- ▶ \$25,000 Procurement Part-Time Temp - funds used to backfill staff on loan to other divisions and as work on the ERP progressed





# FY15 Challenges and Opportunities



- ▶ Challenge: Conversion to new SAP system July 1, 2015 – continued significant staff involvement in ERP project through the rest of FY15 and into FY16
- ▶ Challenge and Opportunity: Transitioning utility billing in-house
- ▶ Opportunity: Electronic procurements with new SAP system
- ▶ Opportunity: Preparation of CAFR schedules with SAP system





# Questions/Discussion